

**Minutes of the Regular Meeting of the Board of Directors
OLYMPIA SCHOOL DISTRICT 111
March 22, 2004**

The regular meeting of the Olympia School District Board of Directors was called to order by President John McGee at 7:02 p.m., Monday, March 22, 2004, at Boston Harbor Elementary School, 7300 Zangle Road NE, Olympia, Washington 98506. Also present were Vice President Michelle Parvinen, Directors Carolyn Barclift, Russ Lehman and Rich Nafziger, and Superintendent Bill Lahmann.

The salute to the flag was led by Ralph Woodruff, a student at Reeves Middle School.

VICE PRESIDENT PARVINEN MOVED, AND DIRECTOR LEHMAN SECONDED, THE APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF MARCH 8, 2004, FOUR AYES, MOTION CARRIED.

PRESENTATION

Principal Diane Waiste welcomed the Board and introduced Boston Harbor teachers and staff. She then introduced students from their fourth and fifth grades who shared a glimpse of their Spring musical, The Thirteen Colonies, by singing two numbers from the program: "Freedom Isn't Free" and "Boogie with a Bill of Rights," reflecting the school's particular emphasis this year on their Social Studies curriculum. Principal Diane Waiste will then present "Building Learning Communities," a PowerPoint presentation highlighting the various types of learning "communities" the children are involved in and how they are successful. Mrs. Waiste acknowledged Kevin Harris, a 5th grader, who acted as her assistant and instructor in the preparation of the presentation.

President McGee called for a brief recess following the presentation; the meeting reconvened at 7:28.

IDENTIFICATION OF AUDIENCE MEMBERS WHO WISH TO SPEAK TO AGENDA ITEMS

Mr. David Price and Mr. Mike Batt indicated their desire to address the Board.

COMMUNITY COMMENT

ITEMS TO BE BROUGHT UP BY MEMBERS OF THE BOARD

DIRECTOR BARCLIFT MOVED TO APPROVE CONSENT AGENDA ITEMS AS PRESENTED. VICE PRESIDENT PARVINEN SECONDED. FIVE AYES; MOTION CARRIED.

CONSENT AGENDA

1. SCHOOL DIRECTORS

1.1 Board Meeting Schedule

- Monday, April 19, 2004, 7:00 p.m., **Regular Board Meeting**, Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.
- Monday, May 10, 2004, 7:00 p.m., **Regular Board Meeting**, Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.
- Monday, May 17, 2004, 6:30 p.m., **Budget Study Session**, Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.
- Thursday, May 20, 2004, 9:00 a.m., **Board Retreat**, OSD Support Services Conference Room, 1914 Wilson Street SE, Olympia, Washington 98501.

- Monday, May 24, 2004, 7:00 p.m., **Regular Board Meeting**, Jefferson Middle School, 2200 Conger Avenue NW, Olympia, WA 98502.

2. CERTIFICATED PERSONNEL

2.1 Certificated Personnel Report

The Board accepted one retirement request and approved one leave of absence, as follows:

RETIREMENT

Small, Susan – Block Teacher at Jefferson Middle School, effective July 1, 2004.

LEAVE OF ABSENCE

Underland, Brad – English at Olympia High School, a one-year .20 FTE leave of absence (from 1.0 to .80) effective the 2004-05 school year.

2.2 Summer School Coordinators

The Board approved the proposed 2004 Summer School Programs, with Jeff Carpenter as coordinator of the K-8 program and Matt Grant as coordinator of the 9-12 program.

3. CLASSIFIED PERSONNEL

3.1 Classified Personnel Report

The Board approved the Classified Personnel Report dated March 22, 2004.

4. PUPILS & SCHOOL PROGRAMS

4.1 Overnight Field Trip Request

The Board approved the following student overnight field trips:

- Capital High School – Capital Boy's Golf Team, Memorial Invitational Golf Tournament; Skagit Golf Country Club, Burlington, Washington; 6 students, 1 teacher chaperone; April 6-7, 2004.
- Avanti/Capital/Olympia High Schools – Student Leadership Training for Fifth Grade Outdoor School Program; Cispus Learning Center, Randle, Washington; total of 137 student leaders in training in two groups; March 27-28 and April 3-4, 2004.

6. BUILDINGS & GROUNDS-NEW CONSTRUCTION

6.1 Washington Middle School, Modernization & Additions – Educational Specifications

The Board accepted the educational specifications recommended by the administration for this project.

8. FINANCES

8.1 Approval of Vouchers

The Board approved Associated Student Body Fund Voucher Nos. 25364 through 25453, in the total amount of \$45,952.47; Capital Projects Voucher Nos. 7422 through 7443, in the total amount of \$328,811.19; and General Fund Voucher Nos. 127900 through 128184 in the total amount of \$522,745.08.

8.2 Financial Reports

The Board approved the February 2004 Revenue and Expenditure Report for the General, Capital Projects, Debt Service, Associated Student Body and Transportation Vehicle Funds.

REGULAR AGENDA

1. SCHOOL DIRECTORS

1.1 Nutrition Advisory Group

Members of the Olympia School District Food Service Advisory Committee, Dixie Havlak, R.D., Gordon Wheat, M.D., Dr. Diane Dakin, Cindy Beck, Meredith Rafferty, and student intern Kelli Thomas, presented their proposal for modifying the vending and student store operations in our school district to protect and promote the good health of our students. Gordon Wheat spoke to the Board about the prevalence of obesity in our country today, describing it as a disease, and outlining some of the reasons for it. He stated that sugared drinks, particularly "pop", were the greatest source of increased caloric intake, and that, overall, obesity is fast becoming the number one cause of death. Since the disease cannot be cured, he went on, we must prevent it, and in order to begin the process of prevention, we must address the consumption of sugar in children.

Dixie Havlak introduced some of the financial impacts of their presentation. Assuming that approximately 300 students in OSD would be in the high risk category, with a simple estimate of the cost of their medications going forward at \$100 per month per student, it quickly becomes clear that the profit of the vending machines in our school would result in large expenditures in the future. Very few districts have experienced a loss in revenue, but a fair number of districts have experienced an increase in profits from a healthy food environment in their schools because they find they are able to put more vending machines in their schools. She talked about California's "Project Lean" and the successes they've experienced.

After discussion, including additional comments from the audience and the Advisory Committee, it was determined that the administration would construct a plan outlining a timeline and a process for implementing a program at the middle school level to be brought to the Board this school year. Further, the Board requested that the administration develop timelines for further research and development of strategies at the high school level, with an emphasis on the inclusion of student input in the process.

President McGee called a break at 9:12; the meeting reconvened at 9:22.

1.2 Policies & Procedures Review, Section 5000 - *Personnel*

Dr. Rick Wilson, Director of Personnel and Human Resources, presented for second reading specific policies under Section 5000, *Personnel*, recommending approval.

DIRECTOR BARCLIFT MOVED TO APPROVE THE SECTION 5000 POLICIES AS PRESENTED. VICE PRESIDENT PARVINEN SECONDED. FIVE AYES; MOTION CARRIED.

1.3 Volunteer Requirements

Deputy Superintendent Ken Benny updated the Board regarding policy development and issues related to volunteer applications, screenings and background checks, and sharing results of the administration's and ad hoc citizens committee's reviews and proposals.

After Board discussion, including comments from several audience members, it was determined that the administration would return to legal counsel for answers to questions raised and clarification of requirements under existing laws. Based upon those responses, the administration would return to the Board with a policy recommendation.

1.4 2004-05 Student School Calendar

Dr. Rick Wilson, Director of Personnel and Human Resources, provided information on the calendar for the 2004-05 school year, and presented the results of the parent survey taken over the last two weeks regarding mid-winter break. The Board delayed action pending their review in executive session.

4. PUPILS & SCHOOL PROGRAMS

4.1 2004-07 Technology & Learning Implementation Plan

Ron Morsette, Coordinator of Technology, presented information about the District's three-year Technology and Learning Implementation Plan. His comments were backed by extensive data collected for the Board's consideration and review in preparation for a request by the administration for approval of the plan at the next regularly-scheduled Board meeting.

8. FINANCE

8.1 Budget Update

Jim Crawford, Assistant Superintendent for Business and Support Services, presented an update on the status of the 2003-04 budget, and an update on projections for the 2004-05 budget. He informed the Board that the Budget Advisory Group had begun the review process necessary for recommending the budget for the 2004-05 school year.

ITEMS TO BE BROUGHT UP BY PERSONS PRESENT

No additional comments were offered.

BOARD MEMBER COMMENTS

Superintendent Lahmann suggested an alternative date of Monday, May 3rd, at 6:30 p.m., for the scheduled Alternative Study Session. He then noted that the public forum on I-728 was scheduled for Thursday, April 29th at 7:00 p.m.

FUTURE AGENDA ITEMS

- Staff Recognition - May 10
- Budget Updates
- Policy Updates

EXECUTIVE SESSION

The Board recessed to executive session at 10:52 p.m., then reconvened at 11:20 p.m.

ACTION AS A RESULT OF EXECUTIVE SESSION

DIRECTOR BARCLIFT MOVED APPROVAL OF THE 2004-05 SCHOOL YEAR STUDENT CALENDAR PRESENTED. DIRECTOR NAFZIGER SECONDED. FIVE AYES; MOTION CARRIED.

President McGee adjourned the meeting at 11:22 p.m.

Respectfully submitted,

Secretary

President