

**Minutes of the Regular Meeting of the Board of Directors  
OLYMPIA SCHOOL DISTRICT 111  
January 24, 2005**

**EXECUTIVE SESSION**

The Olympia School District Board of Directors held an executive session for a discussion of personnel matters at 6:00 pm on Monday, January 24, 2005, at Capital High School, 2707 Conger Avenue NW, Olympia, Washington 98502. Attending were President Michelle Parvinen, Vice President Russ Lehman, Directors Carolyn Barclift, John McGee and Rich Nafziger, Student Representative Joe Anderson, and Superintendent Bill Lahmann

**REGULAR MEETING**

The regular meeting of the Olympia School District Board of Directors was called to order by President Michelle Parvinen at 7:00 pm, Monday, January 24, 2005, at Capital High School, 2707 Conger Avenue NW, Olympia, Washington 98502. Also attending were Vice President Russ Lehman, Directors Carolyn Barclift, John McGee and Rich Nafziger, Student Representative Joe Anderson, and Superintendent Bill Lahmann.

The pledge of allegiance was led by Ken Benny, Assistant Superintendent for K-12 Teaching and Learning.

**PRESENTATION**

Teri Poff, Principal of Capital High School, welcomed the Board and introduced members of her staff, including Daniel Grimm, newly appointed to serve as part-time Assistant Principal along with his duties as Dean of Students; Larry Walsh, Assistant Principal; teachers, Dan Kasler, Mathematics; Diane Ray, Social Studies; Carrie Street, English; Clare McGibbon, Alternative Education; Scott Leduc, Technology; and Alex Backstrom, a Math Essentials student. She linked the Capital High School goals with the District goals, particularly with regard to reading and math. In particular, she related the extra opportunity being given to students at risk, by way of their Reading Essentials program, focusing on 9<sup>th</sup> grade students who had scored below standard on the 7<sup>th</sup> grade WASL. Carrie Street provided an overview of her Reading Essentials 2 class, 23 9<sup>th</sup> graders who currently read at 5<sup>th</sup>-6<sup>th</sup> grade level. Clare McGibbon, presented her Reading Essentials 1 class. Dan Kasler presented information about the two math essential levels. He stated that the criteria was based on students who were below grade level in math. Level 1 is comprised of 9<sup>th</sup> graders, Level 2 is 10<sup>th</sup> graders who were in Level 1 last year. Student Alex Backstrom testified that he had been behind since the 4<sup>th</sup> grade; that the classes he had experienced in the past tended to advance too quickly to allow him to process and master the information. He stated the skills he has learned in the math essentials class have not only helped him in math, but in many of his other classes, as well.

Lee Fenton and Jim Coleman, representatives from BLRB Architects, presented the construction phasing plan for the Capital High School Additions and Modernization project.

**DIRECTOR NAFZIGER MOVED TO APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF JANUARY 10, 2005. DIRECTOR BARCLIFT SECONDED THE MOTION. FIVE AYES; MOTION CARRIED.** Director McGee abstained, as he was absent from that meeting.

Audience members who wish to address agenda items were identified.

## **COMMUNITY COMMENT**

Ed Davis requested that the District initiate a broad review of the athletic code, and include community involvement in the review. He stated that the current code pushed students out without offering appropriate guidance. He went on to say the District's Code is one of most punitive in the state, as most communities keep their students practicing with their teams during the time when they are not eligible for play. He argued that the Code should be changed to offer suspended students an opportunity to continue to practice with their teams, as other districts do, and should avoid harsh, exclusionary punishments.

Director McGee asked the administration to review the relationship of the District's Athletic Code with current Washington Interscholastic Activities Association (WIAA) regulations. Director Nafziger asked Mr. Davis to identify the references used in his comments regarding zero tolerance. Mr. Davis didn't have that particular reference, but referred him to the case of Brentwood versus the Tennessee Interscholastic Activities Association with regard to the regulations of the associations.

Roxane Waldron was accompanied by her daughter, Miranda, a 5<sup>th</sup> grader at Lincoln Elementary School; she spoke in support of those who have raised funds for the CISPUS program, and the cooperation between the community and the District for this very meaningful program.

## **ITEMS TO BE BROUGHT UP BY MEMBERS OF THE BOARD**

Superintendent Lahmann noted that the Olympia School District Education Foundation was helping sponsor the OSD Players musical, "Once Upon A Mattress", playing Wednesday evening through Saturday night, including a dinner theater being offered Saturday night as a fundraising event for the Foundation.

**DIRECTOR BARCLIFT MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.  
DIRECTOR LEHMAN SECONDED THE MOTION. SIX AYES, MOTION CARRIED.**

## **Consent Agenda**

### **1 SCHOOL DIRECTORS**

#### **1.1 Board Meeting Schedule**

- Monday, January 31, 2005, 6:30 pm, **Study Session**, (Student Learning Plans, Graduation Requirements), Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.
- Monday, February 14, 2005, 7:00 pm, **Regular Board Meeting**, Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.
- Monday, February 28, 2005, 7:00 pm, **Regular Board Meeting**, Hansen Elementary School, 1919 Road Sixty-five NW, Olympia, Washington 98502.
- Monday, March 14, 2005, 7:00 pm, **Regular Board Meeting**, Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.
- Monday, March 21, 2005, 6:30 pm, **Study Session**, Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.

#### **1.2 Appointment of District Agent for Receipt of Tort Claims**

The District appointed Superintendent Bill Lahmann as the District agent authorized to receive tort claims. and directed the administration to file notice of same with the County Auditor's office.

### **2 CERTIFICATED PERSONNEL**

#### **2.1 Certificated Personnel Report**

The Board approved one change in assignment, two new contracts, and the Olympia Educational Office Personnel Association collective bargaining agreement.

*ALL OFFERS FOR NEW CONTRACTS ARE CONTINGENT UPON SUCCESSFUL COMPLETION OF ALL BACKGROUND CHECKS REQUIRED BY STATE LAW AND DISTRICT POLICY.*

## **2.2 Executive Session**

An executive session was held for legal and personnel matters.

## **3 CLASSIFIED PERSONNEL**

### **3.1 Classified Personnel Report**

The Board approved the Classified Personnel Report dated January 24, 2005.

*ALL OFFERS FOR EMPLOYMENT ARE CONTINGENT UPON SUCCESSFUL COMPLETION OF ALL BACKGROUND CHECKS REQUIRED BY STATE LAW AND DISTRICT POLICY.*

## **4 PUPILS & SCHOOL PROGRAMS**

### **4.1 Overnight Field Trip Requests** were approved by the Board as follows:

- Olympia High School – Jazz Band, to perform before a critical audience, listen and observe other groups, assessing style, composition and presentation; Jazz Festival, Bellevue, Washington; February 4-5, 2005; 18 students, one teacher chaperone, two adult chaperones.

## **8 FINANCES**

### **8.1 Approval of Vouchers**

The Board approved the following expenditures: Associated Student Body Fund Voucher Nos. 26545 through 26603, in the total amount of \$68,567.58; Capital Projects Voucher Nos. 7850 through 7873, in the total amount of \$304,414.52; and, General Fund Voucher Nos. 131770 through 131915, in the total amount of \$405,011.70.

### **8.2 Acceptance of Computer Hardware Donation from US Forest Service**

The Board accepted a donation of 20 computers and 22 monitors to the Olympia High School Drafting program.

## **Regular Agenda**

## **1 SCHOOL DIRECTORS**

### **1.1 CISPUS**

Mr. Ken Benny, Assistant Superintendent for K-12 Teaching & Learning, presented an overview of the outdoor education program activity that has occurred in the community to raise funds to allow the continuation of the program at the CISPUS Environmental Learning Support for the spring of 2005. He discussed alternatives to CISPUS that have been considered, and noted that we in the Northwest have many venues that would provide outdoor education experiences, and that many teachers are taking advantage of them through class field trips. He stated that the District has had meetings with principals and teachers to brainstorm alternatives, as well, and will assemble planning teams as needed. Director Nafziger asked if any of the alternative programs could be implemented for this year given the current date. He was assured that it could, and that the administration was committed to a rich outdoor learning experience each year.

Nancy Elliott – **OlyKids4CISPUS** – requesting that the Board fully commit to CISPUS for this year, noting that their committee has already raised \$44,040 in a very short period of time, and is convinced they will be successful in raising the balance well in advance of the payment due date. She stated that, in addition to many other benefits, continuing the CISPUS program this year avoids the time and energy which would be required to identify and implement alternative programs. Another substantial benefit of continuing the established CISPUS program is the occupational education credit the student counselors earn. She concluded by expressing their hope that the Board will fully consider the benefits of the CISPUS program as a major part of the 5<sup>th</sup> grade experience, as well as the advantage to high school students, and commit to retaining the program for 2005.

In response to questions from the Board, Darcy Sierer and Steven Kant, representing OlyKids4CISPUS, stated that they currently have approximately \$23,000 in cash on hand, with the balance in pledges, primarily from PTAs and PTOs or other reliable sources and organizations, and that they are confident in their ability to raise the balance. Many of the pledges are contingent upon the Board's commitment to the CISPUS contract, and will not be fulfilled unless the commitment is made.

Jeff Snyder – **OlyKids4CISPUS** – a teacher at Pioneer and parent of a student in District. He expressed his hope that the Board will consider the opportunity the program offers to high school students to take leadership roles that they would not otherwise have, including his own daughter, who experienced a very real benefit from her experience as a counselor last year.

Randy Edwards – **OlyKids4CISPUS** – spoke to the Board about 30 years ago because they were considering dropping the program then. This is a program that 98% of the kids in the District participate in, and it gives them a chance to really appreciate what we have here in the Northwest. He added that it is a great program, and he would like to see the District to put up the money so the kids can go again this year, noting his fear that once the program goes away it may not be possible to get it back. He also stated that his three children grew up in the District and benefited from their CISPUS experience, but now he has a 5 year old granddaughter and he would like her to have that experience, as well.

Bob Marra – **OlyKids4CISPUS** - two children in the District, a 3<sup>rd</sup> grader and an 8<sup>th</sup> grader. He noted that he had been very involved in the District, and wondered if perhaps the commitment of the community to the CISPUS program had been underestimated. He urged the Board to proceed with planning for CISPUS in response to the tremendous job the parents have done, and to support this important rite of passage for our 5<sup>th</sup> graders. He added that he has frequently called upon parents to support the District because the District works for them, and he would like to continue to be able to make that point.

In response to a question from Director McGee, Superintendent Lahmann stated that the District currently has an ongoing, year-to-year contract with CISPUS, and will cancel it upon instructions by the Board. Director Nafziger stated his view that the parents and community have made this a priority and the Board should support the community. He also noted that he had not been a strong advocate for CISPUS during the budget process, but recalled that the Board had committed to revisit the matter before a final decision was made. Vice President Lehman stated that in recognition of the incredible effort of the OlyKids4CISPUS committee in raising 75% of the necessary funds and their confidence that the remainder will be raised prior to the final expenditure required by the District, he was prepared to make a motion.

**VICE PRESIDENT LEHMAN MOVED THAT THE BOARD DIRECT THE DISTRICT TO IMPLEMENT THE OUTDOOR SCHOOL PROGRAM WITH CISPUS FOR THE 2004-05 5<sup>TH</sup> GRADE CLASS AND TO FUND THIS PROGRAM ENTIRELY BY A COMBINATION OF THE APPROPRIATION ALREADY MADE BY THE BOARD, THE FUNDS RAISED AND TO BE RAISED BY OLYKIDS4CISPUS, AND BY THE PER STUDENT FEE BORNE BY STUDENT FAMILIES, AS PREVIOUSLY ESTABLISHED BY THE BOARD. DIRECTOR McGEE SECONDED THE MOTION.** Following discussion, President Parvinen called for the vote: **SIX AYES; MOTION CARRIED.**

Discussion ensued regarding the confidence exhibited by the Board's vote that OlyKids4CISPUS would be successful in raising the balance of the funds. It was also noted that their decision did not in any way speak to next year's budget process or the future outdoor education program.

At 9:11 pm, President Parvinen called a brief recess; the meeting reconvened at 9:28 pm.

**1.2 Revision to Policy 2320, Field Trips and Excursions, Policy 2320.1, Study Tours, and Policy 2320.2, Travel for Academic Teams Participating in National Contests**

Jeff Carpenter, Health and Fitness Coordinator, presented second reading of recommended Policy 2320-Field Trips and Excursions, to include Policy 2320.1-Study Tours, and Policy 2320.2-Travel for Academic Teams Participating in National Contests, combining the three policies into one.

**DIRECTOR McGEE MOVED TO APPROVE THE REVISION TO POLICY 2320 AS READ. DIRECTOR NAFZIGER SECONDED THE MOTION. SIX AYES, MOTION CARRIED.**

**1.3 Revision to Policy 3200, Student Rights and Responsibilities - Addendum I-Athletic Code for Middle School Students and Addendum II-Athletic Code for High School Students**

Jeff Carpenter, Health and Fitness Coordinator, presented a second reading of a revision to the referenced addendums. The Washington Interscholastic Activities Association (WIAA) regulations now allow physical examinations to be valid for a period of 24 months, rather than the 13 months previously stipulated. The administration recommends changing the physical examination validity period for the District to 24 months.

Upon discussion, the Board suggested that the revision be modified to specify an "initial" medical examination. Mr. Carpenter clarified that a middle school student would be required to have a complete physical at 7<sup>th</sup> grade which would be valid for 24 months, and would then be required to have a complete physical upon entering high school athletics. Vice President Lehman expressed his strong belief that it was important for a child to be seen at least every year.

The Board directed the administration to revise the policy to require a physical examination every 24 months, with an update to be required in the off year.

**1.4 Elementary School Boundary Assessment**

Bob Wolpert, Director of Facilities and Operations presented the administration's preliminary assessment of elementary school boundaries. He stated that after reviewing current enrollment projections, the District was recommending certain alterations to specific service areas, based on projected housing starts, and modernization and addition projects currently scheduled for existing District schools.

A discussion ensued regarding class sizes and capacities at various schools, and whether additional consideration should be given to expanding the boundary adjustments beyond those now recommended. At the request of Director Nafziger, further discussion was postponed to the next Board meeting.

**6 BUILDINGS & GROUNDS—NEW CONSTRUCTION**

**6.1 Capital High School Additions & Modernization Bidding Process**

The administration recommends Board approval of the public bid process for the Capital High School Additions and Modernization project. This process will allow the District to award the construction contract to the lowest responsible bidder, per RCW 43.19.1911. Mr. Wolpert recommended that the District disengage from the GCCM process and go to low public bid.

**DIRECTOR BARCLIFT MOVED TO DISENGAGE THE GCCM PROCESS AND PUT THE CAPITAL HIGH SCHOOL ADDITIONS AND MODERNIZATION PROJECT TO BID. DIRECTOR NAFZIGER SECONDED THE MOTION. SIX AYES; MOTION CARRIED.**

There were no items brought up by persons present, and there were no further Board member comments.

**FUTURE AGENDA ITEMS**

- Board Email Communications (2/14/05)
- Board Vice President Responsibilities (2/14/05)
- Student Representative Responsibilities

An executive session was required to discuss a real estate matter; the meeting recessed at 10:26 pm.

**DIRECTOR NAFZIGER MOVED TO DIRECT THE ADMINISTRATION TO ACCEPT THE OFFER FOR PURCHASE OF THE PROPERTY LOCATED AT 9<sup>th</sup> AND FERN IN OLYMPIA. VICE PRESIDENT LEHMAN SECONDED THE MOTION. FIVE AYES, MOTION CARRIED.**

President Parvinen declared the meeting adjourned at 10:48 pm.

Respectfully submitted,

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Secretary

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President