

**MINUTES OF THE BOARD OF DIRECTORS MEETING
OLYMPIA SCHOOL DISTRICT
November 25, 2002**

REGULAR MEETING AGENDA

The regular meeting of the Board of Directors of the Olympia School District was called to order by President ~~Barclift~~ Parvinen* at 7:00 p.m., Monday, January 13, 2003, at Rogers Elementary School, 2001 26th Avenue NE, Olympia, Washington. Present were: President Barclift, Directors Keeffe, Lehman, McGee and Parvinen, and Superintendent Lahmann. *corrected per 11/27/03 Board meeting.

Marshall Middle School student Kohl Gygi led the flag salute.

MINUTES

DIRECTOR PARVINEN MOVED AND DIRECTOR McGEE SECONDED APPROVAL OF THE NOVEMBER 25, 2002, REGULAR MEETING MINUTES, AS PRESENTED. MOTION CARRIED.

DIRECTOR KEEFFE MOVED AND DIRECTOR PARVINEN SECONDED APPROVAL OF THE DECEMBER 16, 2002, REGULAR MEETING MINUTES, AS PRESENTED. MOTION CARRIED.

PRESENTATION

Director of Communications Shelley Carr read a proclamation from the Educational Service District 113 proclaiming January 2003 to be School Board Recognition Month. A Certificate of Appreciation was presented to each Board member. Ms. Carr noted the Olympia School District is celebrating its sesquicentennial anniversary --150 years of public education in Olympia. She commented that for 141 of these years, the Board of Directors has been the elected body of governance--setting policy, overseeing the curriculum, planning for the future, communicating with the community, being responsible for the budget and hiring the Superintendent. She shared some highlights from the "A Diary of the Olympia School District 1852-1976" by Esther Knox, the longest serving director in the history of the district.

IDENTIFICATION OF AUDIENCE MEMBERS

WHO WISHED TO SPEAK TO AGENDA ITEMS

Stephanie Johnson, Stacey Waterman-Hoey, Alan Baker, Liz Norton, William Fleming, Evan Hastings, Eli Sterling, Kayna Hoagland, and Annie McManus asked to speak to Regular Agenda Item 1.1; and Zandra Brown and Jan Witte asked to speak to Regular Agenda Item 5.1.

COMMUNITY COMMENT

Andy Nydam, Olympia High School Materials Science and Auto Shop Teacher, said he has had an opportunity to talk with teachers from throughout the county, and has heard how terrible school boards are in other districts. He commented that he has always been able to brag the Olympia School District Board members, and the course they have set for the district. He said the Olympia School District Board is doing a wonderful job. He thanked the Board members for the commitment they make to education, time spent away from their families, involving the public, backing the staff, and the job done running the schools.

COMMUNITY COMMENT (continued)

Helen Burling commented that she and two other mothers have been volunteering as crossing guards at the intersection of Division and Conger Avenue, because they are concerned for the safety of their children. She said this is temporary, but that it will probably continue until the last of the school year. She said this is a serious problem. She commented that Director Lehman had a meeting last Thursday with a wide variety of people, and that a lot of ideas were thrown around but no real progress made. She said the group wants to solicit opinions from others about this issue and asked who she could contact to distribute a survey. Superintendent Lahmann said she should contact the Director of Facilities and Operations Bob Wolpert. Director Parvinen asked for more information about the meeting with Director Lehman to which she had referred. Director Lehman said he and President Barclift asked others to meet to discuss traffic safety at Jefferson. President Barclift said that the Pastor of the Calvary Gospel commented that the church would give \$20,000 to address resolution of the problem as long as the money went to the resolution, not into a study. Also, the traffic safety board people said they would be looking at crossing guards, some sort of lighting, the city and school district potentially reviewing the entire district to look at needs across the district and prioritizing them, sidewalk at Bowman Avenue, and marking Cardigan as a school zone. President Barclift said Bowman Avenue is high on the list and would get serious attention. Stacey Waterman-Hoey said Sophie Stimson, City of Olympia, is undergoing a "walking program" review. Her advisor committee has drawn a radius around the schools and is looking at where sidewalks are missing, and has a strong emphasis around schools. Ms. Burling said sidewalks are not really the issue, that it is the crosswalks, because they are extremely dangerous. Director Lehman said the money available from the traffic safety board is available for intersections that pose a danger to students within a school perimeter. He said the agreement with the traffic safety board and city is that the district will prioritize the schools with the greatest need. Director Lehman told Ms. Burling that the district and parents cannot commend her enough. He also commented that, at the meeting, there was discussion about using paraeducators, and that will be looked into as well. Ms. Burling said that perhaps the position could be split between Jefferson and Capital.

ITEMS BROUGHT UP BY MEMBERS OF THE BOARD

Director Lehman said the "No Child Left Behind" act had a provision added that districts must make information on juniors and seniors available to military recruiters. He said a sub-provision requires the district to inform parents that they can opt out of providing information to the military. He asked where the district is on this. Superintendent Lahmann said this has been a law and practice in Washington State for many years. He said general information goes out to parents in the district calendar, parents sign off on the registration card at the elementary level regarding photo information, and announcements are made at the high schools that information will be given to military recruiters unless parents say they do not want that to happen. He said the district actually needs to be a little more conscientious about letting parents know of their options.

President Barclift said the Thurston County School Directors met last Wednesday. She commented that Senator Marilyn Rasmussen, Senator Karen Fraser, Representative Gary Alexander and Representative Sam Hunt were in attendance. She commented that Senator Fraser wanted "No Child Left Behind" factored out of the Washington Assessment of Student Learning, and Senator Rasmussen wanted the directors to let her know if they had all the tools they needed to make students successful. President Barclift commented that this year, with the legislators not being in the legislative building, it is going to be difficult to contact them during the session. There will also not be a gallery, but there are areas set up with television coverage.

ITEMS BROUGHT UP BY MEMBERS OF THE BOARD (cont)

President Barclift commented that some Board members and district administrators met with Representative Sam Hunt and Senator Karen Fraser about education funding. Superintendent Lahmann said they did a lot of listening, and were interested in the district's projections of the governor's proposals and how that would affect the district's budget. He said they also talked about health care and related issues.

President Barclift said that she attended the Washington State School Directors' Association legislative meeting on Saturday. She said there was discussion on the atmosphere regarding education funding and where it might go. She said there was also discussion on how difficult it will be to get hold of the legislators during this session. She also said there is talk about having a simple majority for levies and bonds.

Superintendent Lahmann said Director of Career and Technical Education Mike Hickman met with the High School Graduation Task Force this meeting, and asked if the Board could have a study session on February 3. Board members said this would not work, so Superintendent Lahmann will work on getting another date.

Director Lehman said Board members received a report from the League of Education Voters with a lot of information, and suggested people check it out on the League's website.

ACTION ON CONSENT AGENDA

DIRECTOR PARVINEN MOVED AND DIRECTOR McGEE SECONDED APPROVAL OF THE FOLLOWING CONSENT AGENDA ITEMS. MOTION CARRIED.

1. SCHOOL DIRECTORS

1.1 Board Meeting Schedule

- Monday, January 27, 2003, 7:00 p.m., Regular Board Meeting, Capital High School, 2707 Conger Avenue NW, Olympia, Washington.
- Monday, February 10, 2003, 7:00 p.m., Regular Board Meeting, Rogers Elementary School, 2001 26th Avenue NE, Olympia, Washington.
- Monday, February 24, 2003, 7:00 p.m., Regular Board Meeting, Washington Middle School, 3100 Cain Road SE, Olympia, Washington.

2. CERTIFICATED PERSONNEL

2.1 Certificated Personnel Report

Amendment to Leave of Absence

Victoria Smith -Speech/language Pathologist with Special Services, a .20 FTE reduction to her .40 FTE leave of absence, effective December 9, 2002.

Leave of Absence

Nancy Hooper -Kindergarten at Boston Harbor Elementary School, a full-time (39 days @ .50 FTE) childcare leave of absence effective November 12, 2002, through January 26, 2003.

New Contracts

Matt Conklin -Special Education at McLane Elementary School, a one-year-only 1.0 FTE contract effective the 2002-03 school year, beginning January 6, 2003.

Caroline "Kelly" Johnson -Preschool Teacher at Roosevelt Elementary School, a one-year-only .50 FTE contract effective the 2002-03 school year, beginning January 6, 2003.

Felicity Womer -Infant/Toddler Teacher at L.P. Brown Elementary School, a continuing .40 FTE contract effective the 2002-03 school year, beginning December 17, 2002.

2.2 Executive Session

President Barclift announced that there would be no Executive Session

4. PUPILS AND SCHOOL PROGRAMS

4.1 South Sound Council of Career and Technical Education

The Board approved acceptance of two new members to the South Sound Council of Career and Technical Education--Barbara Dickinson, Lacey Branch Manager, Washington State Employees' Credit Union; and Bob Hake, Director of Diagnostic Imaging, Providence St. Peter's Hospital.

4.2 Carl D. Perk Ins Vocational and Technical Education Act Grant Approval

The Board approved the Carl D. Perkins Vocational and Technical Education Act Grant seeking \$60,005 in federal grant funds.

4.3 Student Travel Request

The Board approved an overnight field trip for 23 Olympia High School students to travel to the University of Oregon, January 17-19, 2003, to participate in the Oregon jazz celebration.

8. FINANCES

8.1 Approval of Vouchers

The Board approved General Fund Vouchers 119390 through 119737 in the amount of \$443,106.80, Capital Projects Fund Vouchers 6820 through 6837 in the amount of \$173,055.28, and ASB Fund Vouchers 23092 through 23168 in the amount of \$31,835.08, dated November 25, 2002, and warrants were issued in their payment.

8.2 Financial Report

Board members received the August 2002 (end-of-year) Revenue and Expenditure reports for the General, Debt Service, Capital Projects, ASB and Transportation Vehicle Funds.

8.3 Award of Contract. Bus Purchase

The Board awarded a bus purchase contract for three 84-passenger buses and three, Type A special needs buses to Bluebird Manufacturing, Inc.

REGULAR AGENDA

1. SCHOOL DIRECTORS

1.1 Revised Policy No.4137 .Business Involvement in Our Schools

Superintendent Lahmann said Revised Policy No.4137, Business Involvement in Our Schools, was presented for first reading, and he spoke about the process over the last few months.

Stephanie Johnson, Stacey Waterman-Hoey, Alan Baker, Liz Norton, William Fleming, Evan Hastings, Eli Sterling, Kayna Hoagland and Annie McManus spoke about the revised policy. They commented about keeping overt commercialism out of the schools, using the Milwaukee Principles as part of the policy, liking Director Lehman's version of policy better, doing away with soda machines, using other methods to show appreciation to business such as thank you notes, allowing business to use their own press releases to advertise what they have done in schools, reviewing research on the impact of commercial advertising on young children, realizing the importance of media literacy, teaching students how to critically analyze images, finding other ways to raise funds rather than depending on the use of soda machines, not turning up the volume on commercialism, teaching critical thinking, and honoring academic, social and emotional needs for children. Other comments included support for the fund raising activities, that philanthropy is not always 100 percent without expecting something in return, there should be trust that administrators and teachers will make good decisions, and elimination of fund raisers may also mean elimination of some activities.

Director Parvinen commented that media literacy is an element of the social studies curriculum, and that the Board is not turning up the volume on commercialism but is going the other direction. Director Lehman said the district is doing a good job of preventing an explosion of commercialism in schools, and he did not want to minimize that. He said he feels better about commercialism than he did when he first brought up the issue. He commented that most businesses that contribute to the schools do it for the right reasons. He said the money that comes in for extra-curricular activities is mostly from soda machines. He said sports and arts are important, and they will be funded. He said there needs to be a strong policy about what takes place in publicly funded schools. He also said there is a need for media literacy. Director Keeffe said it is important to realize that big corporate interests do not happen in the district. He said the biggest issue seems to be the pop machines, not big corporate America. He commented that there is a nutritional element as well. He said there is an issue with small business in the community. He said they are constantly asked for donations. He said he does not want to do something so restrictive that the district would lose the support of the business community. He said the business community is one entity that is asked to support levies and bonds. He commented that if the Director Lehman's version says that, "the acceptance of any commercial involvement shall not require any student to observe, listen to or read commercial advertising." Director Keeffe said that means that programs for football games cannot have any advertising in them, or the baseball field signs which generate thousands of dollars in revenue would have to be removed. He said he wants to build a policy that will not allow big corporations to get into the district but that does recognize partnerships with small business in the community. He said he would recommend removing the second sentence under Item 1 and combining Items 1 and 2. He said he supports draft Policy No.4137 and the procedures that go with it. Director

1.1 Revised Policy No.4137. Business Involvement in Our Schools (continued)

Parvinen said she felt Items 1 and 2 stand alone, even without the second sentence. She commented that this journey has been enriching for everyone to get a better grasp of what is going on in the schools. She said the district is doing a good job. She said the pop machine people indicated that would be willing to take their logo off the machines, and she liked that idea. She commented that she appreciated the work done by the district staff in drafting the policy. She said she would accept draft Policy No.4127 for first reading. Director McGee said this all started about a year ago when it was brought to the Board's attention by Director Lehman. He said the Board felt the old policy was not up to snuff, but district practices were not bad. He said he feels it is time to move on. He commented that this is a reasonable policy, and added that this can be revisited in the future after it has been in affect for a while. He said the Board needs to get going on nutrition and media literacy in schools. Superintendent Lahmann said this would be brought back to the next Board meeting for second reading, and he asked that if Board members have any changes to let him know before then.

1.2 Revised Policy No.5145. Distribution of Materials to Students and Promotions by Community Organizations

Revised Policy No.5145, Distribution of Materials to Students and Promotions by Community Organizations, was entered for first reading. He noted that a change had been made to remove the word "wholeheartedly" from line eight, and add "community and" to line eight. He said this brings the policy into a more realistic issue of community and service organizations.

4. PUPILS AND SCHOOL PROGRAMS

4.1 Technology Plan

Technology Coordinator Ron Morsette commented that approval of the current technology plan will expire at the end of June. He said districts can opt for a one-year extension to incorporate new federal requirements which are expected this year, and to adopt a new plan. He said requirements are that the district must submit a building inventory by the end of June, provide updates or develop a new technology plan by January 31, 2004, which will meet new federal requirements, and submit a letter of approval by the Board. Director Parvinen asked if this would tie the district's hands on making any advances. Mr. Morsette said no, it would be fine. Mr. Morsette said this will be on the next agenda for approval.

5. BUILDINGS AND GROUNDS

5.1 Ingersoll Stadium Procedures

Director of Facilities and Operations Bob Wolpert reported on recent discussions with neighborhood association representatives on use procedures for Ingersoll Stadium. He spoke about the rental rates and fees, hours of operation, rules of use and supervision. He said this information will be sent to the neighborhood association representatives, after which they will have another meeting. After that meeting, the information will be put into procedure format and brought back to the Board for review.

Zandra Brown and Jan Witt expressed concerns about putting in artificial turf and the potential for increased usage of the stadium, the expense of artificial turf, noise levels, light flooding into their houses, noise after 10 p.m., the need for the district to have someone police the stadium

5.1 Ingersoll Stadium Procedures (continued)

and make sure policy is being followed, no guarantees that there will not be back-to-back events, noise and its effect on mental health, the need to hear natural sounds, that noise generated at Ingersoll Stadium can be heard a mile away, looking at having the noise levels checked out scientifically, and setting policy for noise levels emanating from the PA system.

Superintendent Lahmann said the district is looking at ways to decrease the noise levels. Mr. Wolpert commented that Washington State law speaks about noise levels at a property line. He said acceptable noise levels during the day are 55 decibels, but the state also recognizes that noise levels are not always constant. He also said the kind of use for Ingersoll Stadium is exempt from state law.

Zandra Brown asked how it was decided who would be involved in the discussion of* ~~on the committee to discuss~~ these issues. Mr. Wolpert said a general notice went out asking for volunteers for the Facilities Advisory Committee, and nearly everyone who volunteered was included. Ms. Brown commented that Glenn Waugh was on the Facilities Advisory Committee, but she was never asked to be on the committee. She said no one told her there was a group forming. Mr. Wolpert said there was an offer to meet, and he made an assumption that she would be invited. He said procedures will be developed after the Board meeting input and neighborhood association input. He said there was no intent to exclude Ms. Brown. *corrected per 1/27/03 Board minutes.

6. BUILDINGS AND GROUNDS -- NEW CONSTRUCTION

**6.1 Award of Bid No.572. Capital Fast Pitch Fields at Jefferson Middle School
DIRECTOR PARVINEN MOVED AND DIRECTOR McGEE SECONDED AWARD OF
BID NO. 572 TO SPECIALIZED LANDSCAPING, INC., IN THE AMOUNT OF \$98,762
TO CONSTRUCT THE BASEBALL FIELDS AT JEFFERSON MIDDLE SCHOOL.**

8. FINANCES

8.1 Initial Report on the Development of the 2003-04 Budget

Assistant Superintendent for Human and Financial Resources John Nugent presented an initial report on the district budget for school year 2003-04. The Budget Advisory Group is preparing to begin its review work with an orientation for any new members later this month. Mr. Nugent and Superintendent Lahmann will begin their budget visits to the buildings and departments in later January or early February. A fully developed tentative budget will be presented to the Board in June for review. The Governor's budget proposal would reduce district revenues in 2003-04 by approximately \$248,000, or eight percent of the district's current level of non-basic educational state funding. The district's levy income would be reduced commensurately beginning in 2004-05 as well. The impact on the educational community far exceeds the figure above through the proposed restriction on growth in 1-728 student achievement funds and the proposed suspension of 1-732 pay increase. Combined with other factors including declining enrollment, the current year's deficit, and rising employee costs and inflation, it is likely that the district will have to reduce expenditures for 2003-04 by approximately \$1,400,000, unless fund balance is used to pay for programs. These figures are subject to change. President Parvinen said she would like the names of the members on the Budget Advisory Group.

8.2 Addition of Resolution No.406. Early Return-to-Work Program

DIRECTOR PARVINEN MOVED AND DIRECTOR LEHMAN SECONDED ADOPTION OF RESOLUTION NO.406, EARLY RETURN- TO-WORK PROGRAM. MOTION CARRIED.

10. Board Member Comments

Director Parvinen said the Together organization will be holding its annual Champion for Kids celebration. She asked Board members to consider buying a table for \$300 to honor champions. She said that Shelley Carr will coordinate this. She also asked the Board members to consider someone they want to recognize.

President Barclift said there will be a meeting on Wednesday, January 15, at 10:00 a.m., with the Olympian Editorial Board. Superintendent Lahmann noted that President Barclift had a conflict, but that he and Bob Wolpert are going, along with Cheryl Helpenstell or Jackie Gavin.

Superintendent Lahmann said the webmaster position has been posted and eight people have applied. He said the interviews will be this week.

11. Future Agenda Items

Comprehensive Program Review --1127

Report on Programs that Require Local Levy Support --1127

Student Representative on the School Board

Nutrition

The Board adjourned at 11:25 p.m.

Respectfully submitted,

Secretary,