

**Minutes of the Regular Meeting of the Board of Directors
OLYMPIA SCHOOL DISTRICT 111
January 10, 2005**

The regular meeting of the Olympia School District Board of Directors was called to order by President Michelle Parvinen at 7:00 pm, Monday, January 10, 2005, at the Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501. Also attending were Vice President Russ Lehman, Directors Carolyn Barclift and Rich Nafziger, Student Representative Joe Anderson and Superintendent Bill Lahmann. Director John McGee was absent due to illness.

The pledge of allegiance was led by Bruce Walton, Garfield Elementary School Principal.

PRESENTATION

Shelley Carr, Director of Communications, offered a tribute to the Board, as the month of January is designated School Board Recognition month. She presented the Board with certificates of appreciation and gave a slide presentation incorporating messages from students.

President Parvinen requested an amendment to the minutes of the meeting of December 13, 2004, noting that the event brought before the Board by Lynn Krupski was for an adult social dance, rather than a father-daughter dance as stated therein.

DIRECTOR BARCLIFT MOVED TO APPROVE THE MINUTES OF THE REGULAR MEETING OF DECEMBER 13, 2004, AS AMENDED. VICE PRESIDENT LEHMAN SECONDED THE MOTION. FIVE AYES; MOTION CARRIED.

There were no audience members who indicated their desire to address agenda items or speak under Community Comment.

ITEMS TO BE BROUGHT UP BY MEMBERS OF THE BOARD

Joe Anderson presented a report regarding his position on the Board. He stated that challenges include a lack of infrastructure, since he is the first student representative, and a disconnect between students and the issues being considered by the Board. He has a few students at Olympia High School and Capital High School that he communicates with, and he has established a student government office with the ASB president at CHS where he can post notice of Board meetings and issues coming up. In response to a question from Director Nafziger, he indicated that CISPUS, budget, graduation requirements, prom and PATS have been topics of inquiry from students.

Director Barclift stated that the WSSDA legislative committee met last Saturday regarding their February meeting. She asked the Board to check out the issues posted online. She also made a statement of appreciation for the efforts of the many classes and students who are working to raise funds for Tsunami relief.

DIRECTOR BARCLIFT MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED. VICE PRESIDENT LEHMAN SECONDED THE MOTION. FIVE AYES; MOTION CARRIED.

Consent Agenda

1 SCHOOL DIRECTORS

1.1 Board Meeting Schedule

- Monday, January 24, 2005, 7:00 pm, **Regular Board Meeting**, Capital High School, 2707 Conger Avenue NW, Olympia, Washington 98502.
- Monday, January 31, 2005, 6:30 pm, **Study Session**, (Student Learning Plans, Graduation Requirements), Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.
- Monday, February 14, 2005, 7:00 pm, **Regular Board Meeting**, Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.
- Monday, February 28, 2005, 7:00 pm, **Regular Board Meeting**, Hansen Elementary School, 1919 Road Sixty-five NW, Olympia, Washington 98502.

2 CERTIFICATED PERSONNEL

2.1 Certificated Personnel Report

The Board approved two releases from contract, two leaves of absence and two new contracts.

ALL OFFERS FOR NEW CONTRACTS ARE CONTINGENT UPON SUCCESSFUL COMPLETION OF ALL BACKGROUND CHECKS REQUIRED BY STATE LAW AND DISTRICT POLICY.

2.2 Out of Endorsement Assignments

The Board approved out-of-endorsement assignments for twelve certificated teachers for the 2004-05 school year.

2.3 Executive Session

An executive session was held for personnel matters; action was taken following the session.

3 CLASSIFIED PERSONNEL

3.1 Classified Personnel Report

The Board approved the Classified Personnel Report dated January 10, 2005.

ALL OFFERS FOR EMPLOYMENT ARE CONTINGENT UPON SUCCESSFUL COMPLETION OF ALL BACKGROUND CHECKS REQUIRED BY STATE LAW AND DISTRICT POLICY.

5 BUILDINGS & GROUNDS

5.1 Call for Bids – Capital Projects, Field Reconstruction Projects and Small Works Projects

The Board authorized the administration to call for bids for capital projects at Capital High School, Washington Middle School, and L.P. Brown Elementary School; field reconstruction projects at Olympia High School and Capital High School; and, small works projects at various schools.

8 FINANCES

- 8.1 The Board approved the following expenditures: Associated Student Body Fund Voucher Nos. 26478 through 26544, in the total amount of \$100,271.28; Capital Projects Voucher Nos. 7816 through 7849, in the total amount of \$352,879.55; General Fund Voucher Nos. 131604 through 131769, in the total amount of \$592,175.73; and, General Fund Warrant Nos. 15448 through 15557, in the total amount of \$1,163,547.36.

8.2 Financial Report – November 2004

The Board approved the November 2004 Revenue and Expenditure Reports for the General, Capital Projects, Debt Service, Associated Student Body, and Transportation Vehicle Funds.

8.3 Facility Use Request – Reformation Orthodox Presbyterian Church

The Board approved a one-year agreement with the Reformation Orthodox Presbyterian Church to use Hansen Elementary School for Sunday worship services.

In response to questioning by Vice President Lehman, Rick Wilson, Director of Personnel and Human Relations, explained the need for the out-of-endorsement waivers, and gave a perspective of the requirement as it has developed historically.

Regular Agenda

1 SCHOOL DIRECTORS

1.1 Revision to Policy 2320, Field Trips, Policy 2320.1, Study Tours, and Policy 2320.2, Travel for Academic Teams Participating in National Contests

Jeff Carpenter, Health and Fitness Coordinator, presented first reading of a revision to Policy 2320, Field Trips and Excursions, and Policy 2320.1, combining the two policies into one, and providing clarification and consistent direction for student travel and study tours. New procedures have been created for Field Trips; existing procedures for Study Tours will be included in the combined procedures. He noted that Policy 2320.2, Travel for Academic Teams Participating in National Contests, is not being revised, but is recommended to be included as a section of Policy 2320.

Mr. Carpenter explained that existing policy contains some procedures, but the intent is to expand the procedures to establish clearer guidelines for the schools.

Director Barclift asked the Superintendent for clarification with regard to policy versus procedures, and Superintendent Lahmann explained the process where, typically, the Board approves the policy and directs the Superintendent to establish procedures for implementation.

1.2 Revision to Addendum I-Athletic Code for Middle School Students and Addendum II-Athletic Code for High School Students - Policy 3200, Student Rights and Responsibilities

Jeff Carpenter, Health and Fitness Coordinator, presented first reading of a revision to the referenced addendums. The Washington Interscholastic Activities Association (WIAA) regulations now allow physical examinations to be valid for a period of 24 months, rather than the 13 months previously stipulated. The administration recommends that we bring our policy into conformance.

Vice President Lehman indicated concern with the revision to the physical examination period. He stated that students' bodies go through so much change during those years, and two full years seems like a long time, and asked if perhaps the District should consider being more restrictive than the WIAA policy. He suggested that the policy stipulate that a physical must be done upon entering high school.

Vice President Lehman questioned the District's practice with regard to the use of steroids. Superintendent Lahmann stated that our staff takes violation of the athletic code very seriously.

President Parvinen called a brief recess; the meeting was re-convened after five minutes.

6 BUILDINGS & GROUNDS—NEW CONSTRUCTION

6.1 Capital Projects Report

Mr. John McLaren, Project Manager, presented information regarding the construction delivery method for the Capital High School project, and the bid schedule for the Capital High School, Washington Middle School, and L.P. Brown Elementary School projects in March and April of this year. He explained that the administration would be returning at the next Board meeting to request Board approval of an administration recommendation to bid the Capital High School construction project, eliminating the GC/CM (general contractor/construction manager) process in order to improve current construction cost estimates.

There were no items brought up by persons present.

BOARD MEMBER COMMENTS

In response to a question from President Parvinen, Superintendent Lahmann indicated that staff would be in contact with Board members in preparation for regular updates with regard to the Board's goals.

FUTURE AGENDA ITEMS

- Board Email Communications – being reviewed.
- Board Vice President Responsibilities – will be presented at February 14th meeting.
- Student Representative Responsibilities – being reviewed; not currently ready to schedule.
- Superintendent Evaluation needs to be scheduled. It was agreed that the Board would meet in Executive Session at 6:00 pm on January 24, 2005.
- CISPUS will be on the January 24, 2005, agenda.

President Parvinen recessed the Board to Executive Session at 8:40 pm. The meeting was reconvened at 9:20 pm.

DIRECTOR BARCLIFT MOVED TO APPROVE THE TERMINATION OF TOM RODRIGUEZ BASED ON THE INFORMATION PRESENTED IN EXECUTIVE SESSION. VICE PRESIDENT LEHMAN SECONDED THE MOTION. FOUR AYES; MOTION CARRIED.

President Parvinen declared the meeting adjourned at 9:21 pm.

Respectfully submitted,

Secretary

President