

**Minutes of a Regular Meeting of the Board of Directors of  
OLYMPIA SCHOOL DISTRICT 111  
January 8, 2007**

A regular meeting of the Olympia School District Board of Directors was called to order by President Rich Nafziger at 7:00 pm on Monday, January 8, 2007, at the Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501. Also attending were Directors Russ Lehman, Michelle Parvinen and Bob Shirley, Student Representative Rachel Reclam and Superintendent Bill Lahmann. Vice President Carolyn Barclift was unable to attend.

The Pledge of Allegiance was led by President Nafziger.

**DIRECTOR LEHMAN MOVED TO APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF DECEMBER 11, 2006. DIRECTOR PARVINEN SECONDED THE MOTION. FOUR AYES; MOTION CARRIED.**

Two audience members who wish to speak to an agenda item were identified. No one indicated a desire to speak under Community Comment.

President Nafziger called for approval of the Consent Agenda. Director Lehman asked that Consent Agenda Items 8.3 and 8.4 be pulled for discussion.

**DIRECTOR LEHMAN MOVED TO APPROVE THE CONSENT AGENDA, EXCEPT CONSENT AGENDA ITEMS 8.3 AND 8.4. DIRECTOR SHIRLEY SECONDED THE MOTION. FOUR AYES; MOTION CARRIED.**

CONSENT AGENDA

**1 SCHOOL DIRECTORS**

**1.1 Board Meeting Schedule**

- Monday, January 22, 7:00 pm, **Regular Board Meeting**, McLane ES
- Monday, February 5, 6:30 pm, **Study Session (Drop Out Committee Report)**, Knox Center
- Monday, February 12, 7:00 pm, **Regular Board Meeting**, Knox Center
- Monday, February 26, 7:00 pm, **Regular Board Meeting**, Marshall MS
- Monday, March 12, 6:30 pm, **I-728 Public Hearing**, Knox Center
- Monday, March 12, 7:00 pm, **Regular Board Meeting**, Knox Center
- Monday, March 19, 6:30 pm, **Study Session (2007-08 Budget)**, Knox Center
- Monday, March 26, 7:00 pm, **Regular Board Meeting**, LP Brown ES

**2 CERTIFICATED PERSONNEL**

**2.1 Certificated Personnel Report**

The Board approved two new contracts:

**Goldsmith, Lenore** – Academic Life Skills at McKenny Elementary School. Request a provisional 1.0 FTE contract effective the 2006-07 school year, beginning December 11, 2006.

**Quimby, Kathryn** – Learning Specialist at Olympia Regional Learning Academy. Request a one-year .50 FTE contract effective the 2006-07 school year, beginning January 2, 2007.

**3 CLASSIFIED PERSONNEL**

**3.1 Classified Personnel Report**

The Board approved the Classified Personnel Report dated January 8, 2007.

#### **4 PUPILS & PROGRAMS**

##### **4.1 Approval of Instructional Materials**

The Board approved the instructional materials previously submitted by the Instructional Materials Committee for review.

#### **6 BUILDINGS & GROUNDS – NEW CONSTRUCTION**

##### **6.1 Final Acceptance – Bid No. 613, Capital High School Portable Relocation**

The Board approved final acceptance of Bid 613, the relocation of six portable classroom buildings to various school sites.

##### **6.2 Permission to Call for Bids – Marshall Field Reconstruction & Elementary School Storage Casework**

The Board approved a request to call for bids for two “Small Works” projects funded by the 2003 Capital Improvement Bond: the reconstruction of the football/soccer field at Marshall Middle School, and adding storage casework in the District’s elementary schools.

#### **8 FINANCES**

##### **8.1 Approval of Vouchers**

The Board approved listed cancellations totaling \$215,577.14, and the following expenditures: Associated Student Body Fund Voucher Nos. 28888 through 28924, in the total amount of \$103,287.76; Capital Projects Voucher Nos. 9037 through 9066, in the total amount of \$642,274.02; General Fund Voucher Nos. 137564 through 137726, in the total amount of \$573,784.11; and, Transportation Vehicle Fund Voucher No. 59 in the total amount of \$400.00.

##### **8.2 Financial Report – November 2006**

The Board approved the November 2006 Revenue & Expenditure Reports for the Associated Student Body, Capital Projects, Debt Service, General, and Transportation Vehicle Funds.

Bob Wolpert, Director of Facilities and Operations, provided an explanation for Consent Agenda items 8.3 and 8.4.

**DIRECTOR LEHMAN MOVED TO APPROVE CONSENT AGENDA ITEMS 8.3 AND 8.4.  
DIRECTOR PARVINEN SECONDED THE MOTION. FOUR AYES; MOTION CARRIED.**

#### **8 FINANCES**

##### **8.3 Impact Fees – Restrictive Covenant for Capital Heights, Senior Housing**

The Board approved a Restrictive Covenant with Capital Heights for the development of a senior housing project in the City of Olympia.

##### **8.4 Mitigation Agreements – Glenmore Village and The Orchards**

The Board approved two voluntary school mitigation agreements: Glenmore Village, located in the Centennial Elementary School service area and comprised of (40) single-family units and (14) multi-family units, and The Orchards, located in the Madison Elementary School service area, comprised of (52) single-family homes.

## REGULAR AGENDA

### 1 SCHOOL DIRECTORS

#### 1.1 **BoardDocs**

George Amend of Emerald Data Solutions provided the Board with a demonstration of *BoardDocs*, a document data base designed to provide a tool to assist with the task of assembling, printing, distributing, revising and archiving Board meeting materials. He took the Board through a tour of the *BoardDocs* website, and provided a look at a live school district site in the state of Washington, Central Valley, which has been a user of *BoardDocs* for three years. The Board viewed the demonstration with interest and thanked Mr. Amend for his presentation.

### 4 K-12 TEACHING & LEARNING

#### 4.1 **Curriculum & Instructional Materials Review & Adoption Process**

Debbi Hardy, Director of Curriculum, presented the Board with the proposed process currently being developed for the review and adoption of curriculum and instructional materials, including a review of the current and proposed role and function of the Instructional Materials Committee.

The Board discussed the need for input from various sources, particularly teachers, and considered the Board's role in the process. Director Lehman said he saw the Board's role and responsibility as a decision-making one, with the administration and the professional staff of the District as the experts to facilitate the process. He read from the Washington Administrative Code (WAC) and OSD Board Policy 2020 as his basis for that understanding. President Nafziger agreed that the Board should receive periodic updates. There was also a discussion of the structure of the Instructional Materials Committee. Director Shirley recommended providing ample opportunities to distribute information to the community, as well as to receive input from the community, and he went on to suggest a choice of two curriculum recommendations, particularly where two pedagogical approaches are clearly being considered.

Student Representative Reclam stated her opinion that the Board should have some involvement in the process without stepping outside the boundary of its authority, so as to avoid a major conflict when it is time to make a decision. President Nafziger spoke to the strengths of the proposed process, and said he looked forward to applying it to the process for the Science curriculum.

**Beth Flynn** read from, and provided the Board with a copy of, a prepared statement listing eight primary concerns, offering nine suggestions, and asking several questions about past and future curriculum adoption processes.

**Chris Paeth**, parent of two OSD students, spoke in support of the use of media to increase public awareness, teacher involvement and community involvement in the process. She also read from a prepared statement which had earlier been provided to the Board.

#### **4.2 University of Washington Review of OSD's Autism Program**

Hans Landig, Executive Director, Student Support, along with Cissy McCormick, Early Childhood Education Administrator, Barb Carlson, Elementary Special Education Administrator, and Wyeth Jessee, Secondary Special Education Administrator, and Kelli Ehresmann, Autism Specialist, presented the findings of the University of Washington in its review of the District's services to students with autism spectrum disorders (ASD). They provided the Board with information on the many training opportunities currently being utilized by the Special Education office for staff at many levels. They also spoke of future plans to take advantage of other resources.

Dr. Landig emphasized that the request to the University of Washington was to be as specific as appropriate in offering suggestions for improvement, with the effort is to move beyond autism to be part of the general education environment.

In response to a question from President Nafziger, Dr. Landig noted that data collection can come from all sources. Ms. Ehresmann said they were in a beginning phase of considering how their programs might benefit by including links to the website, sharing curriculum adaptation and collecting data regarding students.

**Lisa Ritter** offered thanks to staff and Board for bringing in the University of Washington, the work that is being done, and the addition of an autism specialist, noting these decisions will be life changing to many students. She cited the recent improvements in special education as an example of the importance of community input.

**Debby Overstreet**, parent of student with autism, said the past year or two have made a tremendous difference, and added her thanks.

#### **SUPERINTENDENT'S REPORT / HOT TOPICS**

Superintendent Lahmann requested that the Board's special meeting on January 16<sup>th</sup> begin at 6:00 pm rather than 6:30 pm.

#### **BOARD MEMBER COMMENTS / FUTURE AGENDA ITEMS**

President Nafziger reviewed the process intended for putting together a work plan for short term versus long term planning, with the long term planning to be part of the Strategic Plan process. It was decided to address the shorter term projects for the next 12 months as an agenda item at the next regular Board meeting. President Nafziger asked that the administration get their list to the Board and post it to the District website by the next regular Board meeting.

Director Lehman clarified his position that input from the community is clearly vital to the curriculum process and ample opportunity to obtain that input was equally vital. That being said, he noted the importance of having people on the curriculum committees who were there by virtue of their expertise.

The meeting was recessed to Executive Session at 9:20 pm. The meeting reconvened at 9:37 pm, and immediately adjourned with no action taken as a result of the Executive Session.

Respectfully submitted,

---

Bill Lahmann, Secretary

---

Rich Nafziger, President