



Olympia School District

1113 Legion Way SE • Olympia, WA 98501 • <http://osd.wednet.edu>

Board of Directors

Carolyn Barclift

Mark Campeau

Allen Miller

Eileen Thomson

Frank Wilson

David Hoekje,

Student Representative

William V. Lahmann, Superintendent

PUBLIC HEARING RESOLUTION 449, 2008-2009 BUDGET EXTENSION FEBRUARY 9, 2009 – 6:00 P.M. – KNOX CENTER

The administration recommends approval of Resolution No. 449 amending the 2008-09 District Capital Projects Fund budget. The December 2008 snowstorm resulted in a collapsed roof at Capital High School which necessitated emergency response, remediation and restoration work, estimated to carry costs in excess of the adopted Capital Projects Fund budget. The loss is covered by the District's insurance policy, which will provide unanticipated revenues to the Capital Projects Fund to cover the required work. The Resolution provides for an increase in budgeted revenues of \$7,000,000 and a corresponding increase in expenditures of \$7,000,000.

State law requires a public hearing be held prior to Board action to amend the adopted District budget.

REGULAR MEETING OF THE BOARD OF DIRECTORS FEBRUARY 9, 2009 – 6:30 P.M. – KNOX CENTER

A regular meeting of the Olympia School District Board of Directors will be held at 6:30 p.m. on Monday, February 9, 2009, at the Knox Administrative Center, 1113 Legion Way SE, Olympia, WA 98501.

PLEDGE OF ALLEGIANCE

PRESENTATION

Peter Rex, Director of Communications and Community Relations, will introduce several current National Board Certified educators who will present to the Board the teachers who received their National Board Certification credentials this year. Jim Anderson, Mike Deakins and Sally Otton, teachers at Capital High School, Patty Arbuckle, Kathy Gillespie-Atkinson, Jon Halvorson and Mary Jane Rants, teachers at Hansen Elementary School, Charleen Hayes, teacher at L.P. Brown Elementary school, Pauletta King, teacher at Washington Middle School and Paul Rae, teacher at Olympia High School will be recognized by the Olympia School Board for their accomplishments in completing this rigorous process.

APPROVAL OF MINUTES

The minutes of the January 26, 2009, regular Board meeting have been delivered to the Board and should be amended, if necessary, and approved.

IDENTIFICATION OF AUDIENCE MEMBERS WHO WISH TO SPEAK TO AGENDA ITEMS

COMMUNITY COMMENT

*The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. Statements or presentations may relate to any aspect of the educational system of the District; **except**, matters pertaining to specific staff or students will not be allowed to be addressed during public meetings. **In the interest of maintaining the integrity of the published agenda, individual speakers are asked to limit their comments to not more than five minutes. In instances where several speakers are involved, the time limit may be further reduced.***

CONSENT AGENDA

The basic purpose of the consent agenda is to act upon routine matters in an expeditious manner. Items placed on the consent agenda are determined by the Board President in cooperation with the Superintendent, and are those which are considered common to the operation of the District and normally require no special Board discussion or debate. A Board member, however, may request that any item on the consent agenda be removed and inserted at an appropriate place on the regular agenda.

A = Action Requested **I** = Informational Only **D** = Discussion

REGULAR AGENDA

1 SCHOOL DIRECTORS

I/D/A 1.1 2009-2010 SCHOOL YEAR CALENDAR *(PRESENTATION TIME: 15 MINUTES)*
 Assistant Superintendent Kevin Evoy will provide the Board with an overview of the proposed 2009-2010 school year calendar.

8 FINANCE

I/D/A 8.1 RESOLUTION 449, 2008-2009 BUDGET EXTENSION *(PRESENTATION TIME: 10 MINUTES)*
 The administration recommends approval of Resolution No. 449 amending the 2008-09 District Capital Projects Fund budget. The December 2008 snowstorm resulted in a collapsed roof at Capital High School which necessitated emergency response, remediation and restoration work, estimated to carry costs in excess of the adopted Capital Projects Fund budget. The loss is covered by the District's insurance policy, which will provide unanticipated revenues to the Capital Projects Fund to cover the required work. The Resolution provides for an increase in budgeted revenues of \$7,000,000 and a corresponding increase in expenditures of \$7,000,000.

I/D 8.2 2008-2009 Budget Status – 2009-2010 Budget Outlook *(PRESENTATION TIME: 10 MINUTES)*
 Jim Crawford, Assistant Superintendent Fiscal and Operations, will report to the Board on the 2008-09 budget status through January and provide an update on the budget outlook for the 2009-10 and 2010-11 school years.

2 CERTIFICATED PERSONNEL

I/D 2.1 SUPERINTENDENT'S CONTRACT CONSIDERATION *(PRESENTATION TIME: 10 MINUTES)*
 The Board will give consideration to the duration of the Superintendent's contract.

SUPERINTENDENT'S REPORT / HOT TOPICS *(10 MINUTES)*

FUTURE AGENDA ITEMS

BOARD MEMBER COMMENTS

ADJOURN

CONSENT AGENDA

1 SCHOOL DIRECTORS

1.1 Board Meeting Schedule

- Thursday, February 19, 6:30-8:30pm, **Study Session** (Leadership), Knox Center CR301
- Monday, February 23, 6:30 pm, **Regular Board Meeting**, Madison ES
- Monday, March 9, 6:30 pm, **Regular Board Meeting**, Knox Center
- Monday, March 16, 6:30 pm, **Study Session (2009-2010 Budget)**, Knox Center
- Monday, March 23, 6:30 pm, **Regular Board Meeting**, ORLA
- Thursday, March 26, 6:30-8:30pm, **Study Session** (Leadership), Knox Center CR301
- Monday, April 20, 6:30pm, **Regular Board Meeting**, Knox Center
- Thursday, April 23, 6:30-8:30pm, **Study Session** (Leadership), Knox Center CR301
- Monday, April 27, 6:30pm, **Study Session (2009-2010 Budget)**, Knox Center
- Monday, May 11, 6:30pm, **Regular Board Meeting**, Knox Center
- Monday, May 18, 6:30pm, **Study Session (2009-2010 Budget)**, Knox Center
- Thursday, May 21, 6:30-8:30pm, **Study Session** (Leadership), Knox Center CR301
- Tuesday, May 26, 6:30 pm, **Regular Board Meeting**, Lincoln ES

2 CERTIFICATED PERSONNEL

2.1 Certificated Personnel Report*

The administration recommends approval of two leaves of absence and one increase in contract.

3 CLASSIFIED PERSONNEL

3.1 Classified Personnel Report*

The administration recommends approval of the Classified Personnel Report of February 9, 2009.

4 PUPILS & PROGRAMS

4.1 Instructional Materials Committee*

The Instructional Materials Committee requests approval of the materials submitted for the Board's consideration.

8 FINANCES

8.1 Approval of Vouchers

* See Board packet for additional information.



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MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS JANUARY 26, 2009

A regular meeting of the Olympia School District Board of Directors was called to order by President Carolyn Barclift at 6:30 p.m. on Monday, January 26, 2009, at Olympia High School, 1302 North Street SE, Olympia, WA 98501. Also attending: Directors Mark Campeau, Allen Miller, Eileen Thomson and Frank Wilson, Student Representative David Hoekje and Superintendent Bill Lahmann.

President Barclift led the Pledge of Allegiance.

PRESENTATION

Olympia High School Principal Matt Grant welcomed the Board and introduced Chip Schooler, Director, and the Olympia High School Chamber Orchestra, who played several selections prior to the meeting. Several staff members followed: Kristin Costello and Sarah Violette spoke about improving professional development; Scott Johnson and Kim Reykdal spoke about implementing new high school requirements; Jill Nelson provided information about meeting state mandates; Dan Casler talked about reducing the failure rate; and, Kristin Soderberg gave an update on increasing rigor. Students Jessica Feist, Annie Dear, Alexandra Doty and David Hernandez talked about their culminating project. Student Alejandra Pinon spoke about her experience with Collection of Evidence, and Student Brittany Bowen spoke about her journey from a failing student to a successful student leader.

ASB President, Jill Lahmann spoke on behalf of the student body, expressing their appreciation to School Board Members, and Communication Director Peter Rex provided tokens of appreciation from the District, all as part of School Board Recognition Month.

DIRECTOR MILLER MOVED TO APPROVE THE MINUTES OF THE JANUARY 12, 2009, REGULAR BOARD MEETING, AS PRESENTED. DIRECTOR WILSON SECONDED. SIX AYES; MOTION CARRIED.

There were no audience members who indicated a desire to address the Board regarding agenda items.

COMMUNITY COMMENT

Barb Roder, introduced herself as the new President of the Olympia Paraeducators Association.

A ten minute break was taken at 8:45 p.m. The meeting reconvened at 8:55 p.m.

CONSENT AGENDA

DIRECTOR WILSON MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED. DIRECTOR MILLER SECONDED, SIX AYES; MOTION CARRIED.

1 SCHOOL DIRECTORS

1.1 Board Meeting Schedule

- Thursday, January 29, 6:30-8:30pm, **Study Session** (Leadership), Knox Center CR301
- Monday, February 2, 6:30 pm, **Study Session** (Principals Update on Schools), Knox Center
- Monday, February 9, 6:00 pm, **Public Hearing-Capital Projects Budget Extension**, Knox Center
- Monday, February 9, 6:30 pm, **Regular Board Meeting**, Knox Center
- Thursday, February 19, 6:30-8:30pm, **Study Session** (Leadership), Knox Center CR301
- Monday, February 23, 6:30 pm, **Regular Board Meeting**, Madison ES
- Monday, March 9, 6:30 pm, **Regular Board Meeting**, Knox Center
- Monday, March 16, 6:30 pm, **Study Session (2009-2010 Budget)**, Knox Center
- Monday, March 23, 6:30 pm, **Regular Board Meeting**, ORLA
- Thursday, March 26, 6:30-8:30pm, **Study Session** (Leadership), Knox Center CR301
- Monday, April 20, 6:30pm, **Regular Board Meeting**, Knox Center
- Thursday, April 23, 6:30-8:30pm, **Study Session** (Leadership), Knox Center CR301
- Monday, April 27, 6:30pm, **Study Session (2009-2010 Budget)**, Knox Center
- Monday, May 11, 6:30pm, **Regular Board Meeting**, Knox Center
- Monday, May 18, 6:30pm, **Study Session (2009-2010 Budget)**, Knox Center
- Thursday, May 21, 6:30-8:30pm, **Study Session** (Leadership), Knox Center CR301
- Tuesday, May 26, 6:30 pm, **Regular Board Meeting**, Lincoln ES

2 CERTIFICATED PERSONNEL

2.1 Certificated Personnel Report

The Board approved two leaves of absence, one new contract and one reduction in contract.

LEAVES OF ABSENCE

Koster, Amy – Grade three at Garfield Elementary School. Approved a childcare leave of absence beginning April 14, 2009 through April 23, 2009.

Samson, Kelli – English at Capital High School. Approved a childcare leave of absence beginning June 8, 2009 through the remainder of the 2008-2009 school year.

NEW CONTRACT

Kaszunski, Sandra – Math at Roosevelt Elementary School. Approved a one-year .20 FTE contract beginning January 16, 2009. (New allocation.)

REDUCTION IN CONTRACT

Duerre, Sherry – Block at Jefferson Middle School. Approved a .20 FTE reduction in contract beginning January 26, 2009 through the remainder of the 2008-2009 school year.

3 CLASSIFIED PERSONNEL

3.1 Classified Personnel Report

The Board approved the corrected Classified Personnel Report of January 12, 2009, and the Classified Personnel Report of January 26, 2009.

4 PUPILS & PROGRAMS

4.1 Instructional Materials Committee

The Board acknowledged a list of recommended materials submitted for their review. The materials will be available in the K-12 Teaching & Learning office until the February 9th Board meeting.

8 FINANCES

8.1 Approval of Vouchers

The Board approved cancelled warrants totaling \$40,356.44, and the following expenditures: Associated Student Body Fund Voucher Nos. 30955 through 30992, in the total amount of \$48,884.54; Capital Projects Voucher Nos. 10105 through 10115, in the total amount of \$51,709.56; General Fund Voucher Nos. 143812 through 143953, in the total amount of \$435,011.75; and, Transportation Vehicle Fund Voucher Nos. 71 through 72, in the total amount of \$185,587.20.

8.2 Financial Report – December 2008

The Board approved the December 2008 Revenue & Expenditure Reports for the Associated Student Body, Capital Projects, Debt Service, General and Transportation Vehicle Funds.

8.3 Gifts to the District

The Board approved the following gifts:

*January 2009, a gift of \$1,000.00 to Capital High School from Colonel Wolf for student scholarship.
January 2009, a gift of \$1,000.00 to Washington Middle School from Mr. & Mrs. Ritter for peer training.*

8.4 Award of Bid

The Board approved Award of Bid 629 to Key Bank for banking services.

REGULAR AGENDA

4 PUPILS & PROGRAMS

4.1 CAPITAL HIGH SCHOOL UPDATE

Superintendent Bill Lahmann spoke about planning for potential make-up days and revising the school calendar, in response to the December roof collapse at the school, as well as making up the three snow days district-wide. It was agreed that the three district-wide days would be made up by extending the last day of school to June 18, 2009.

The Board authorized the Superintendent to submit a request to the Office of Superintendent of Public Instruction for a four-day waiver of required days for Capital High School, with the remaining one day to be made up on March 6, 2009. March 6th is designated as a non-student day district-wide and will remain so, except at Capital High School where students will be required to attend classes.

Assistant Superintendent Jim Crawford provided an update on the repairs at Capital High School.

SUPERINTENDENT'S REPORT / HOT TOPICS

Superintendent Lahmann drew the Board's attention to an Entertainment Explosion flyer regarding their upcoming production, which provides funds they routinely donate back to local school districts, including Olympia.

The Superintendent added his appreciation to the Board for their service.

BOARD MEMBER COMMENTS

President Barclift commented about a presentation she attended on Professional Learning Communities. She added that she hopes to include those presenters in the Board's upcoming focus on Leadership for Student Learning.

She also referenced the WSSDA/WASA (Washington State School Directors Association / Washington School Administrators Association) conference, February 8th and 9th, and noted that Phil Gore, the Professional Development Coordinator for WSSDA, would be speaking on Monday afternoon following the conference about the Iowa Lighthouse Study. She encouraged the Board to attend if they were available, 1:30 p. m. to 3:30 p.m. at the Red Lion Hotel on February 9th.

Director Wilson thanked Principal Domenico Spatola-Knoll for his recent visit with Director Thomson to Roosevelt Elementary School. He also noted he had visited Griffin School District recently.

Superintendent Lahmann noted that the monthly meeting with the legislators is scheduled at the Red Lion for Monday, February 2nd at 7:30 a.m. Board members would be welcome to participate.

The Board recessed into Executive Session at 8:34 p.m. They adjourned at 9:25 p.m. with no action taken.

Respectfully submitted,

Bill Lahmann, Secretary to the Board

Carolyn M. Barclift, President

*A full recording of the Board meeting is available on the OSD website: <http://osd.wednet.edu>.
Click on "Board of Directors," then on "Board Meeting Podcast," and follow the instructions
for downloading the appropriate meeting.*

2009 – 2010 School Year Calendar Summary

First day of school: September 9, 2009

Fall parent conferences for elementary and middle schools: Early release for conferences scheduled from October 12 through October 16, 2009

Spring parent conferences for elementary schools: Early release for conferences scheduled from March 22 through March 26, 2010

Non-student days for teacher inservice: October 23, 2009, and March 5, 2010

Early release for grading: November 13, 2009 – Elementary and middle schools
November 20, 2009 – High schools
February 5, 2010 – Middle and high schools
March 19, 2010 – Elementary schools

District late start (one hour) for teacher collaborative team work: First Wednesday of each month, October through June (replaces the current three days of 2.5-hour early release)

High school culminating project/student-led conference days (Students in attendance for appointments with teachers): April 22 and 23 (full days), May 7 (half-day)

Last day of school: June 21, 2010

Snow make-up days: It is anticipated that any days missed due to snow closure will be scheduled for make up after June 21, 2010

Draft

OLYMPIA SCHOOL DISTRICT 2009-2010 School Year Calendar

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B = REGULAR BOARD MEETINGS

September 2009				
MON	TUE	WED	THU	FRI
	1	2	3	4
7 H	8 P	9	10	11
14 B	15	16	17	18
21	22	23	24	25
28 B	29	30		
Jefferson MS				(16)

October 2009				
MON	TUE	WED	THU	FRI
			1	2
5	6	7 LS	8	9
12 B	13	14	15	16
19	20	21	22	23 NS
26 B	27	28	29	30
McLane ES				(21)

November 2009				
MON	TUE	WED	THU	FRI
2	3	4 LS	5	6
9 B	10	11 H	12	13 Q1
16	17	18	19	20
23 B	24	25	26 H	27 H
Marshall MS				
30				(18)

December 2009				
MON	TUE	WED	THU	FRI
	1	2 LS	3	4
7	8	9	10	11
14 B	15	16	17	18
21	22	23	24	25
..... Winter Break				
28	29	30	31	
				(14)

ES & MS Conferences - Oct 12-16

January 2010				
MON	TUE	WED	THU	FRI
				1
4	5	6 LS	7	8
11 B	12	13	14	15
18 H	19	20	21	22
25 B	26	27	28	29
LP Brown ES				(19)

February 2010				
MON	TUE	WED	THU	FRI
1	2	3 LS	4	5 Q2 S1
8 B	9	10	11	12 MW
15 H	16	17	18	19
22 B	23	24	25	26
Garfield ES				
				(18)

March 2010				
MON	TUE	WED	THU	FRI
1	2	3 LS	4	5 NS
8 B	9	10	11	12
15	16	17	18	19
22 B	23	24	25	26
Pioneer ES				
29	30	31		
				(22)

April 2010				
MON	TUE	WED	THU	FRI
			1	2
5	6	7	8	9
..... Spring Break				
12	13	14	15	16
19 B	20	21	22 CP	23 CP
26	27	28	29	30
				(17)

Elementary Conferences - Mar 22-26

May 2010				
MON	TUE	WED	THU	FRI
3	4	5 LS	6	7 CP
10 B	11	12	13	14
17	18	19	20	21
24 B	25	26	27	28
Hansen ES				
31 H				
				(20)

June 2010				
MON	TUE	WED	THU	FRI
	1	2 LS	3	4
7	8	9	10	11
14 B	15	16	17	18
21 Q4 S2	22	23	24	25
28	29 B	30		
				(15)

July 2010				
MON	TUE	WED	THU	FRI
			1	2
5 H	6	7	8	9
12	13	14	15	16
19 B	20	21	22	23
26	27	28	29	30
				31

August 2010				
MON	TUE	WED	THU	FRI
2	3	4	5	6
9 B	10	11	12	13
16	17	18	19	20
23 B	24	25	26	27
30	31			

June Graduations: AHS June TBD - CHS June TBD - OHS June TBD - ORLA June TBD

WASL TESTING DATES GRADES 3-8: April 12-30
HIGH SCHOOL: March 15-18 (Reading & Writing) • April 12-13 (Math) • April 19-20 (Science) • Retakes August 10-14

Key Dates		
H	Labor Day	September 7
P	Professional Day	September 8
	1st Day of School	September 9
NS	Teacher In-Service	October
H	Veterans Day	November 11
H	Thanksgiving	November 26-27
	Winter Break	Dec 21-Jan 1
H	New Year's Day	January 1
H	Martin L. King, Jr.	January 18
MW	Mid-winter Break	February 12
H	Presidents Day	February 15
NS	Teacher In-Service	March
	Spring Break	April 5-9
CP	HS CP/SLC	Apr 22-23; May 7
H	Memorial Day	May 31
	Last Day of School	June 21

Academic Periods	
Q1	Nov 13 - 46 days
Q2	Feb 5 - 47 days
Q3	Apr 16 - 42 days
Q4	Jun 15 - 45 days
S1	Feb 5 - 93 days
S2	Jun 21 - 87 days

Early Release Days	
October 12-16	Elem, Middle School (Conferences)
November 13	Elementary, Middle (Grading)
November 20	High Schools (Grading)
February 5	Middle, High School (Grading)
March 19	Elementary Schools (Grading)
March 22-26	Elementary School (Conferences)

Districtwide Late Start Days
One-hour late start for teacher collaborative team work

HS Culminating Project/Student-Led Conferences
April 22-23 full day; May 7 half day

RESOLUTION 449

BUDGET EXTENSION FOR CAPITAL PROJECTS FUND

WHEREAS, the Board of Directors of Olympia School District No. 111 has advertised and held a public hearing on February 9, 2009, to consider the extension of the 2008-2009 expenditures for the Capital Projects Fund; and

WHEREAS, state law forbids expenditures in excess of budgeted totals; and

WHEREAS, the Capital Projects Fund of the Olympia School District No. 111 has unexpected expenditures in the 2008-09 school year as a result of damage to Capital High School resulting from the December 2008 snowstorm, which will require an increase in appropriation of \$7,000,000;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Olympia School District No. 111 directs that the Capital Projects Fund budget for fiscal year 2008-2009 be amended, increasing Capital Projects Fund expenditures by \$7,000,000 to a total of \$12,738,077 and increasing Capital Projects Fund revenue by \$7,000,000 to a total of \$9,742,893.

ADOPTED by the Board of Directors of Olympia School District No. 111, Thurston County, Washington, at a meeting held this 9th day of February 2009.

OLYMPIA SCHOOL DISTRICT NO. 111,
A municipal corporation of the State of Washington

Carolyn Barclift, President

Frank Wilson, Vice President

Mark Campeau, Director

Attest:

Allen Miller, Director

Bill Lahmann, Secretary

Eileen Thomson, Director



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Certificated Personnel Report February 9, 2009

The administration recommends approval of two leaves of absence and one increase in contract.

LEAVES OF ABSENCE

Kardokus, Carmen – Science at Reeves Middle School. Request a childcare leave of absence beginning April 13, 2009 through the remainder of the 2008-2009 school year.

Kievit, Karen – Special Education at Marshall Middle School. Request a professional leave of absence for the 2009-2010 school year.

INCREASE IN CONTRACT

Brotherton, Jennifer – Literacy Specialist with K-12 Teaching & Learning. Request a .30 FTE increase in contract beginning February 1, 2009 through the remainder of the 2008-2009 school year.

Please call Beth Scouller at 596-6193, or email bscouller@osd.wednet.edu, if you have questions or concerns regarding certificated or classified personnel reports.



Olympia School District

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 (360) 596-6117 • fax (360) 596-6111

Board of Directors

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On February 9, 2009, the Instructional Materials Committee requests the Board of Directors adopt the following materials:

<u>Title</u>	<u>Author & Publisher/©</u>	<u>School, Course, Grade</u>	<u>No.</u>	<u>Unit Cost</u>	<u>Total Cost</u>
<u>Translations</u>	Friel/Faber & Faber Ltd/1981	Capital/IB English/12 th	125	9.00	1125.00
<u>Glencoe Health</u>	Bronson/Glencoe/2009	Health & Wellness/9 th	99	66.99	6632.01
<u>Glencoe Human Sexuality</u>	Bronson/Glencoe/2009	Health & Wellness/9 th	99	11.49	1137.51
<u>The Developing Child</u>	Brisbane/Glencoe/2006	Olympia/Early Childhood Education/9-12	40	44.97	1798.80
<u>Working with Young Children</u>	Herr/Goodheart-Willcox Co./2009	Olympia/Early Childhood Education/9-12	40	48.75	1950.00
<u>Equus</u>	Shaffer/Penguin/1974	Capital/IB English/12 th	Declined by IMC for Board Review		
TOTAL					\$12,643.32