



# Olympia School District

1113 Legion Way SE • Olympia, WA 98501 • <http://osd.wednet.edu>

## Board of Directors

Carolyn Barclift

Mark Campeau

Allen Miller

Eileen Thomson

Frank Wilson

David Hoekje,

*Student Representative*

William V. Lahmann, Superintendent

## REGULAR MEETING OF THE BOARD OF DIRECTORS JANUARY 12, 2009 – 6:30 P.M. – KNOX CENTER

A regular meeting of the Olympia School District Board of Directors will be held at 6:30 p.m. on Monday, January 12, 2009, at the Knox Center, 1113 Legion Way SE, Olympia, WA 98501.

### PLEDGE OF ALLEGIANCE

### APPROVAL OF MINUTES

The minutes of the December 12, 2008, Public Hearing have been delivered to the Board and should be amended, if necessary, and approved.

The minutes of the December 12, 2008, regular Board meeting have been delivered to the Board and should be amended, if necessary, and approved.

The minutes of the December 30, 2008, emergency Board meeting have been delivered to the Board and should be amended, if necessary, and approved.

### IDENTIFICATION OF AUDIENCE MEMBERS WHO WISH TO SPEAK TO AGENDA ITEMS

### COMMUNITY COMMENT

*The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. Statements or presentations may relate to any aspect of the educational system of the District; **except**, matters pertaining to specific staff or students will not be allowed to be addressed during public meetings. **In the interest of maintaining the integrity of the published agenda, individual speakers are asked to limit their comments to not more than five minutes. In instances where several speakers are involved, the time limit may be further reduced.***

### CONSENT AGENDA

*The basic purpose of the consent agenda is to act upon routine matters in an expeditious manner. Items placed on the consent agenda are determined by the Board President in cooperation with the Superintendent, and are those which are considered common to the operation of the District and normally require no special Board discussion or debate. A Board member, however, may request that any item on the consent agenda be removed and inserted at an appropriate place on the regular agenda.*

**A** = Action Requested

**I** = Informational Only

**D** = Discussion

REGULAR AGENDA

**4 PUPILS & PROGRAMS**

- I/D 4.1 Gates Grant & Boston Conference** *(PRESENTATION TIME: 25 MINUTES)*  
Superintendent Bill Lahmann and Early Childhood Education Director Cissy McCormick will provide the Board with a report on the grant received from the Gates Foundation for work in Early Childhood Education, and provide an overview of their recent trip to Boston for a conference sponsored by the Foundation.

**8 FINANCE**

- I/D 8.1 Update on Governor's Budget Proposal** *(PRESENTATION TIME: 15 MINUTES)*  
Jim Crawford, Assistant Supt. Fiscal, will brief the Board on the Governor's budget proposal for the 2009-11 Biennium and its projected financial impact to the District. The Governor's budget proposal is the first of several state budget proposals anticipated over the next several months. The state budget adopted by the legislature this Spring will impact school district budgets for the 2009-10 and 2010-11 school years.
- 8.2 State Study and Survey** *(PRESENTATION TIME: 10 MINUTES)*  
Jim Crawford, Assistant Superintendent, Fiscal and Operations, and Tim Byrne, Supervisor, Capital Planning and Construction, will provide the Board with information regarding a State Study and Survey grant from OSPI.

**SUPERINTENDENT'S REPORT / HOT TOPICS**

*(10 MINUTES)*

**FUTURE AGENDA ITEMS**

**BOARD MEMBER COMMENTS**

**ADJOURN**

CONSENT AGENDA

**1 SCHOOL DIRECTORS**

**1.1 Board Meeting Schedule**

- Monday, January 22, 6:30 pm, **Regular Board Meeting**, Olympia HS
- Monday, February 2, 6:30 pm, **Study Session (Principals Update on Schools)**, Knox Center
- Monday, February 9, 6:30 pm, **Regular Board Meeting**, Knox Center
- Monday, February 23, 6:30 pm, **Regular Board Meeting**, Madison ES
- Monday, March 9, 6:30 pm, **Regular Board Meeting**, Knox Center
- Monday, March 16, 6:30 pm, **Study Session (2009-2010 Budget)**, Knox Center
- Monday, March 23, 6:30 pm, **Regular Board Meeting**, ORLA

**2 CERTIFICATED PERSONNEL**

**2.1 Certificated Personnel Report**

The administration recommends approval of one leave of absence and one new contract.

**3 CLASSIFIED PERSONNEL**

**3.1 Classified Personnel Report**

The administration recommends approval of the Classified Personnel Report of January 12, 2009.

**8 FINANCES**

**8.1 Approval of Vouchers**

**8.2 Gifts to the District**

In keeping with Board Policy 6114, which states *“Any gift to the District or to an individual school or department of money, materials or equipment having a value of \$1,000 or greater, will be subject to Board approval,”* the administration recommends approval of the following:

*January 2009, a gift of \$1,000.00 to Garfield Elementary School from Coldwater Creek for classroom use.*

**8.3 Facility Use Request – Reformation Orthodox Presbyterian Church**

The administration recommends approval of a request from the Reformation Orthodox Presbyterian Church for continued use of Hansen Elementary School for a period of one year, February 1, 2009 through January 31, 2010. The church has been using Hansen for Sunday morning worship since February 2005.



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*Draft*

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*Student Representative*

William V. Lahmann, Superintendent

**PUBLIC HEARING  
RESOLUTION 446, 2008-2009 BUDGET EXTENSION  
DECEMBER 15, 2008**

President Carolyn Barclift opened the Public Hearing at 6:00 p.m. on Monday, December 15, 2008, in the Board Room at the Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501. She led the Pledge of Allegiance, then turned the hearing over to Assistant Superintendent Jim Crawford. He provided an overview of the reasons the public hearing was necessary, including the introduction of Resolution 446, created to amend the 2008-09 District General Fund Operating Budget. The District has received new grant funding for the current school year which was not anticipated when the budget was adopted last summer. A majority of the new grant funding comes from a Gates Foundation grant for Leadership in Early Learning (preschool). The Resolution provides for an increase in budgeted revenues of \$287,054 and an increase in expenditures of \$289,754, for a change in the Ending Fund Balance of \$(2,700.00) or -0.09%.

The public hearing was called in accordance with State law which requires a public hearing to be held prior to Board action to amend the adopted District budget.

There was no one present to address the Board with questions or comments on the Budget Extension.

The Public Hearing was closed at 6:12 p.m.

Respectfully submitted,

\_\_\_\_\_  
Bill Lahmann, Secretary to the Board

\_\_\_\_\_  
Carolyn M. Barclift, President



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William V. Lahmann, Superintendent

## REGULAR MEETING OF THE BOARD OF DIRECTORS DECEMBER 15, 2008

A regular meeting of the Olympia School District Board of Directors was called to order by President Carolyn Barclift at 6:30 p.m. on Monday, December 15, 2008, at the Knox Center, 1113 Legion Way SE, Olympia, WA 98501. Also attending: Vice President Frank Wilson, Directors Mark Campeau, Allen Miller and Eileen Thomson, Student Representative David Hoekje and Superintendent Bill Lahmann.

President Barclift led the Pledge of Allegiance.

### ANNUAL BOARD REORGANIZATION

Vice President Wilson nominated Carolyn Barclift to serve as President for 2009; Director Miller seconded the nomination. There being no further discussion or nominations, a roll call vote followed: **DIRECTOR BARCLIFT, AYE; DIRECTOR CAMPEAU, AYE; DIRECTOR MILLER, AYE; DIRECTOR THOMSON, AYE; DIRECTOR WILSON, AYE; STUDENT REPRESENTATIVE HOEKJE, AYE.**

President Barclift nominated Frank Wilson to serve as Vice President for 2009; Director Miller seconded the nomination. There being no further discussion or nominations, a roll call vote followed: **DIRECTOR BARCLIFT, AYE; DIRECTOR CAMPEAU, AYE; DIRECTOR MILLER, AYE; DIRECTOR THOMSON, AYE; DIRECTOR WILSON, AYE; STUDENT REPRESENTATIVE HOEKJE, AYE.**

**VICE PRESIDENT WILSON MOVED TO APPROVE ALLEN MILLER AS CONTINUING BOARD REPRESENTATIVE TO THE OLYMPIA SCHOOL DISTRICT EDUCATION FOUNDATION. DIRECTOR CAMPEAU SECONDED. SIX AYES; MOTION CARRIED.**

**VICE PRESIDENT WILSON MOVED TO APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF NOVEMBER 24, 2008. DIRECTOR MILLER SECONDED. SIX AYES; MOTION CARRIED.**

No one requested to speak to the Board regarding an agenda item or under Community Comment.

### CONSENT AGENDA

**VICE PRESIDENT WILSON MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED. DIRECTOR CAMPEAU SECONDED. SIX AYES; MOTION CARRIED.**

## 1 SCHOOL DIRECTORS

### 1.1 Board Meeting Schedule

- Monday, January 5, 6:00 pm, **Joint Meeting-Griffin School Board**, at Griffin
- Monday, January 12, 6:30 pm, **Regular Board Meeting**, Knox Center
- Monday, January 22, 6:30 pm, **Regular Board Meeting**, Olympia High School
- Monday, February 2, 6:30 pm, **Study Session (Principals Update on Schools)**, Knox Center
- Monday, February 9, 6:30 pm, **Regular Board Meeting**, Knox Center
- Monday, February 23, 6:30 pm, **Regular Board Meeting**, Madison ES

### **3 CLASSIFIED PERSONNEL**

#### **3.1 Classified Personnel Report**

The Board approved the Classified Personnel Report of December 15, 2008.

### **4 PUPILS & PROGRAMS**

#### **4.1 Instructional Materials Committee Submittal**

The Board approved the list of materials previously submitted by the Instructional Materials Committee.

#### **4.2 Overnight Field Trip Request**

The Board approved the following overnight field trip request:

**CHS:** Wrestling Team to Pasco, WA, for a wrestling tournament; purpose of trip is to improve skills through competition; 14 male students will be accompanied by five to seven adults, including teacher/coach; December 18 to 21, 2008.

### **8 FINANCES**

#### **8.1 Approval of Vouchers**

The Board approved cancelled warrants totaling \$252,846.77, and the following expenditures: Associated Student Body Fund Voucher Nos. 30895 through 30945, in the total amount of \$124,917.03; Capital Projects Voucher Nos. 10078 through 10096, in the total amount of \$126,425.62; and, General Fund Voucher Nos. 153455 through 153636, in the total amount of \$745,281.43.

#### **8.2 Financial Report – November 2008**

The Board approved the November 2008 Revenue & Expenditure Reports for the Associated Student Body, Capital Projects, Debt Service, General and Transportation Vehicle Funds.

#### **8.3 Declaration of Surplus**

The Board approved the following vehicle for disposal, with the understanding that it has exceeded its expected lifetime and has been replaced: Vehicle #123, 1986 Ford Van, VIN # 1FMEE112GHA47412.

## REGULAR AGENDA

### **1 SCHOOL DIRECTORS**

#### **1.1 2<sup>nd</sup> Reading, Policy 5001- Hiring of Retired School Employees**

Beth Scouler, Human Resources Director, recommended approval of Policy 5001, a policy to guide the District on the hiring of retired school employees.

**DIRECTOR MILLER MOVED TO APPROVE POLICY 5001, HIRING OF RETIRED SCHOOL EMPLOYEES, AS PRESENTED. DIRECTOR THOMSON SECONDED. SIX AYES; MOTION CARRIED.**

#### **1.2 Update on 2008-2012 Strategic Plan, Action Plan**

Kevin Evoy, Assistant Superintendent, K-12 Teaching and Learning, provided the Board with a brief update on the progress being made toward implementing the 2008-2012 Strategic Plan. Assistant Superintendent Jim Crawford discussed the budget implications of the implementations outlined.

### **4 PUPILS & PROGRAMS**

#### **4.1 Update on Career and Technical Education (CTE)**

Brad Hooper, Director of Career and Technical Education, updated the Board on current CTE programs.

## **8 BUDGET EXTENSION**

### **8.1 Resolution 446, 2008-2009 Budget Extension**

Jim Crawford, Assistant Superintendent, Fiscal & Operations, requested approval of Resolution 446 to amend the 2008-09 District General Fund Operating Budget. The District has received new grant funding for the current school year which was not anticipated when the budget was adopted last summer. A majority of the new grant funding comes from a Gates Foundation grant for Leadership in Early Learning (pre-school). The Resolution provides for an increase in budgeted revenues of \$287,054 and an increase in expenditures of \$289,754. The proposed increase in revenues and expenditures results in an amended budget that remains balanced for the current school year.

**DIRECTOR MILLER MOVED TO ADOPT RESOLUTION 446, THE 2008-2009 BUDGET EXTENSION, AS PRESENTED. DIRECTOR CAMPEAU SECONDED. SIX AYES; MOTION CARRIED.**

### **8.2 Resolution 447, Bond Refinancing Authorization**

Jim Crawford, Assistant Superintendent, Fiscal & Operations, requested approval of Resolution 447 authorizing the refinancing of previously-issued general obligation bonds. In 1997, the District issued bonds for school construction projects. Refinancing of a portion of the 1997 bond issue will reduce the debt service cost to taxpayers of retiring the 1997 bonds. Resolution 447 is an extension of the timeline for authorization of bond refinancing originally approved by the Board of Directors last August.

**DIRECTOR MILLER MOVED TO ADOPT RESOLUTION 447, BOND REFINANCING AUTHORIZATION, AS PRESENTED. DIRECTOR WILSON SECONDED. SIX AYES; MOTION CARRIED.**

### **8.3 Financial Report Review – November 2008**

Jim Crawford, Assistant Superintendent, Fiscal & Operations, provided an overview of the monthly financial reporting process, based on the November 2008 Revenue & Expenditure Reports for the Associated Student Body, Capital Projects, Debt Service, General and Transportation Vehicle Funds.

## **SUPERINTENDENT'S REPORT / HOT TOPICS**

Superintendent Lahmann noted that the administration will be tracking the state budget, anticipating the Governor's budget coming out next Thursday, at which time the numbers will be analyzed and staff informed accordingly. He also reviewed the manner by which storm conditions are reviewed and a decision reached to delay or cancel school for that day.

## **BOARD MEMBER COMMENTS**

President Barclift commented on scheduling Leadership Team meetings of the Board and passed around a schedule of possible dates, requesting the Board let her know their availability. She commended the District's dedicated, enthusiastic staff, and expressed her appreciation.

Director Wilson asked about the May 15<sup>th</sup> date for next year's contracts, and Superintendent Lahmann discussed the RIF (Reduction in Force) process.

Director Thomson noted how impressed she was with the diversity and conduct of the students at the Sadie Hawkins dance she and her husband chaperoned recently.

Director Wilson thanked Secondary Special Education Director Ed Pong for taking him around the District and reviewing special education programs. He also commented that he recently attended the NEWS (Network for Excellence in Washington Schools) meeting, and he and David Johnston plan to report back to the Board at a future date.

Director Miller asked about setting a date for the Board retreat; President Barclift said they would establish that date once the Leadership Team meetings were scheduled.

The meeting was adjourned at 8:15 p.m.

Respectfully submitted,

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Bill Lahmann, Secretary to the Board

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Carolyn M. Barclift, President

*A full recording of the Board meeting is available on the OSD website: <http://osd.wednet.edu>. Click on "Board of Directors," then on "Board Meeting Podcast," and follow the instructions for downloading the appropriate meeting.*



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*Draft*

William V. Lahmann, Superintendent

## **MINUTES OF AN EMERGENCY MEETING OF THE BOARD OF DIRECTORS DECEMBER 30, 2008**

An emergency meeting of the Olympia School District Board of Directors was called to order by Vice President Frank Wilson at 6:00 p.m. on Tuesday, December 30, 2008. The meeting was held at the Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501. Directors Mark Campeau, Allen Miller and Eileen Thomson, and Superintendent Bill Lahmann, were also in attendance. President Carolyn Barclift was unable to attend.

The purpose of the emergency meeting was to consider Resolution 448, declaring an emergency situation related to the roof, water and other damage to Capital High School.

**DIRECTOR MILLER MOVED TO ADOPT RESOLUTION 448, AS PRESENTED. DIRECTOR THOMSON SECONDED THE MOTION. FOUR AYES; MOTION APPROVED.**

The meeting was adjourned at 6:07 p.m.

Respectfully submitted,

\_\_\_\_\_  
Bill Lahmann, Secretary to the Board

\_\_\_\_\_  
Frank Wilson, Vice President



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Eileen Thomson  
Frank Wilson  
David Hoekje,  
*Student Representative*

William V. Lahmann, Superintendent

## **Certificated Personnel Report January 12, 2009**

The administration recommends approval of one leave of absence and one new contract.

### ***LEAVE OF ABSENCE***

**Duerre, Sherry** – Block at Jefferson Middle School. Request a childcare leave of absence beginning November 21, 2008 through January 4, 2009.

### ***NEW CONTRACT***

**Lane, Marcille** – Special Education at LP Brown Elementary School. Request a one-year .50 FTE contract beginning January 5, 2008. (New allocation.)

*Please call Beth Scouller at 596-6193, or email [bscouller@osd.wednet.edu](mailto:bscouller@osd.wednet.edu), if you have questions or concerns regarding certificated or classified personnel reports.*

Classified Personnel Report - January 12, 2009

Administration requests approval of Classified Personnel Action Report as Submitted

Name	Action	Effective Date	Position		Hours		Location		Remarks
			From	To	From	To	From	To	
Ames, Vicki	Change	1/1/2009	Registrar		8.0 hpd		OHS		Range increase from 20 to 22 per OEAPA negotiations.
Benner, Alan	P. MLOA	12/4/2008	Head Custodian		8.0 hpd	0	S.S.C.		On L&I through 1/5/09 approximately.
Carsley, Jackie	Change	1/1/2009	ASB Secretary		8.0 hpd		OHS		Range increase from 20 to 22 per OEAPA negotiations.
Cole, Judy	Change	1/1/2009	Admin. Secretary		8.0 hpd		Transporation		Range increase from 20 to 22 per OEAPA negotiations.
Cunning, Joyce	Change	1/1/2009	Admin. Secretary		8.0 hpd		Food Services		Range increase from 20 to 22 per OEAPA negotiations.
Deacon, Judy	Change	12/11/2008	Paraeducator		4.9 hpd	5.4 hpd	Boston Harbor		Increase time by .5 hpd out of Bldg. Carryover
Eberling, Marshall	New Hire	12/16/2008	Casual Bus Driver		various		Transporation		
Gibbons, Mary	Change	1/1/2009	Procurement Card Coordinator		8.0 hpd		Business Off.		Range increase from 20 to 22 per OEAPA negotiations.
Householder, Clara	Resign.	12/20/2008	Paraeducator		P LOA		Garfield		Voluntarily Resigned.
Jones, Janette	Change	1/1/2008	Asst. Secretary		6.0 hpd		Reeves		Range increase from 20 to 22 per OEAPA negotiations.
Kelly, Paul	Resign.	12/15/2008	Asst. Track Coach				CHS		Voluntarily Resigned.
Kreiger, Lauren	Resign.	12/9/2008	Asst. Volleyball Coach				OHS		Voluntarily Resigned.
Logsdon, Kristie	Change	1/1/2009	Admin. Secretary		8.0 hpd		CHS		Range increase from 20 to 22 per OEAPA negotiations.
Morrison, Deanna	Change	1/1/2009	Asst. Secretary		8.0 hpd		Jefferson		Range increase from 20 to 22 per OEAPA negotiations.
Ourng, Khoeuth	Change	12/18/2009	Swing Custodian	Swing Cust.	8.0 hpd		S.S.C.		Replaced Darwin Lewis at CHS
Richards, Marlane	Change	1/1/2009	Asst. Secretary		5.6 hpd		Jefferson		Range increase from 20 to 22 per OEAPA negotiations.
Sebring, Jane	Resign.	1/8/2009	Paraeducator		6.0 hpd		LP Brown		Voluntarily Resigned.
Sharp, Stacy	Change	1/1/2009	ASB/Gen. Budget Secretary		8.0 hpd		CHS		Range increase from 20 to 22 per OEAPA negotiations.
Spickelmire, Vickie	Change	1/1/2009	Admin. Secretary		8.0 hpd		Business Off.		Range increase from 20 to 22 per OEAPA negotiations.
Thurman, Mary	Change	1/1/2009	Admin. Secretary		8.0 hpd		Business Off.		Range increase from 20 to 22 per OEAPA negotiations.
Vaughn, Patricia	Change	1/1/2009	Asst. Secretary		6.0 hpd		Marshall		Range increase from 20 to 22 per OEAPA negotiations.
Walsh, Deborah	Change	12/1/2008	Paraeducator		4.1 hpd	4.0 hpd	Madison		Reduction in hours by .10 per day

All offers for employment are contingent upon successful completion of background checks required by state law and District policy.

December 16, 2008

To the Board of Olympia School District,

I am writing to explain the types of activities we intend to use Hansen Elementary School for on Sunday mornings.

We are a small, new church in the area and have been meeting for morning worship at Hansen Elementary since February 2005. It is our hope to continue to rent the Cafeteria/Multi-purpose room at Hansen Elementary for the next year.

We currently have about 85 people (children and adults) attending services on a Sunday, though that number could grow some. As we are a new church and we do not have any immediate plans to purchase property though that would be our desire down the road. We understand that our use of Hansen Elementary is not a permanent situation and contingent upon yearly reviews by the school board.

If you would like to learn more about us please feel free to call me (360.507.1514) or visit either our website ([www.ropcolympia.org](http://www.ropcolympia.org)) or our denomination's ([www.opc.org](http://www.opc.org)).

Thank you for your time and consideration.

Sincerely,



Brett McNeill  
Pastor, Reformation OPC

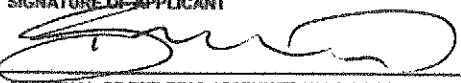

Olympia School District No. 111, Facilities Office, Room 300  
 1113 Legion Way SE, Olympia, Washington 98501

Phone: (360) 596-8560  
 Fax: (360) 596-8561  
 Invoice will be mailed after facility use

**APPLICATION TO USE SCHOOL FACILITIES**

NAME OF ORGANIZATION <b>Reformation Orthodox Presbyterian Church</b>		DATE <b>December 16, 2008</b>
NAME OF REPRESENTATIVE <b>Brett A. McNeill</b>		TITLE <b>Pastor</b>
ADDRESS OF REPRESENTATIVE Street: <b>2321 Cooper Crest Pl NW</b>		DAYTIME PHONE <b>360/507-1514</b>
City <b>Olympia</b>	State <b>WA</b>	ZIP <b>98502</b>
SCHOOL BUILDING/FACILITY <b>Hansen Elementary</b>		AGE OF USERS <b>0-90 years</b>
DATES (list individually) <b>Sundays (Feb 1, 2009 thru Jan 31, 2010)</b>		OPEN TO PUBLIC? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
SPACE REQUESTED <b>caf/gym/mdrna/cdr</b>		ADMISSION FEE? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
DESCRIPTION OF ACTIVITY <b>Church worship service and Sunday School</b>		NUMBER ATTENDING <b>85</b>
SPECIAL ROOM ARRANGEMENT (IF APPLICABLE) <b>140 Chairs in caf / 3 tables in back</b>		

I hereby certify, on behalf of my organization, that I shall be personally and severally responsible for any damage or unnecessary abuse of school buildings, grounds, or equipment growing out of occupancy of said premises by our organization. We agree to abide by and enforce the rules and regulations of the Olympia School District governing the non-school use of buildings, grounds, and equipment as printed on the reverse side of this form. We hereby agree to hold Olympia School District harmless for any claims arising on the premises at the time of our occupancy of same or arising out of the event held by us.

SIGNATURE OF APPLICANT 	<b>FOR DISTRICT USE ONLY</b> RENTAL FEE \$ <u>140.00/day</u> ESTIMATED CUSTODIAL FEE \$ <u>30.00/hr.</u> Custodial Costs: \$30/hour when applicable
APPROVAL OF BUILDING ADMINISTRATOR/SECRETARY <i>ok Nancy Butros 1-5-09</i>	Additional costs for personnel will be charged when facilities are requested for weekends, holidays, or past 5:00 p.m. on weekdays during winter, midwinter, spring, and summer breaks. A minimum 4-hour charge will be assessed for weekend and holiday use.
SIGNATURE, DIRECTOR OF FACILITIES & OPERATIONS 	ENERGY FEE \$ <u>30.00/day</u> If school facilities are used during non-school days in November, December, January, or February there will be a \$30 energy surcharge fee per occurrence (4-hour maximum)
	SPECIAL INSTRUCTIONS: <u>Custodian required</u>

RECEIVED  
JAN - 2009

FACILITY	Charge per occurrence (4-hour maximum)			FACILITY	Charge per occurrence (4-hour maximum)		
	I	II	III		I	II	III
<b>ELEMENTARY SCHOOLS</b>				<b>KNOX CENTER</b>			
Gym - Recreational	\$45	\$80	\$200	Old Washington Gym	\$50	\$100	\$200
Multi-Purpose Room	45	75	160	Board Room	65	120	175
<b>MIDDLE SCHOOLS</b>				Meeting Rooms	40	50	100
Main Gym - Recreational	60	100	200	Auditorium	75	125	200
Main Gym - with attendance	100	200	300	<b>SPECIAL USES</b>			
Auxiliary Gym	45	90	175	Youth Day Cares			
Multi-Purpose Room/Cafeteria	50	90	175	All Day	50/day		
<b>HIGH SCHOOLS</b>				Before/After School	6/hour		
Main Gym - Recreational	80	120	275	Youth Activity Camps	100/day		
Main Gym - with attendance	135	230	400	Fields - Secondary			
Auxiliary Gym	75	100	225	Soccer	-	80	120
Gym Mezzanine	45	80	175	Baseball	-	100	150
Cafeteria Commons	75	100	225	Tracks	-	80	120
CHS Auditorium	100	200	300	Fields - Elementary			
<b>ALL SCHOOLS</b>				Soccer/Football	-	40	80
Locker Rooms	30	35	80	Baseball	-	40	80
Library, LRC	40	50	80	Tennis Courts	-	80	120
Classroom, Other Rooms	25	40	70				

**Level I (Recovery Costs)** - Use by local non-profit and public service organizations when such organizations charge an admission fee or tuition for participation to the proposed facility use, or the use is not open to the public. This classification may also apply to local youth daycares; private schools; educational groups such as schools of dance, music, or other instruction; public universities and colleges

**Level II (Modified Commercial Rate)** - Use by non-local, non-profit and public service organizations. Non-local use includes those groups which do not serve the local community directly or do not have a majority of their members/participants residing in the District. This classification may also apply to non-local, private educational groups, private universities and colleges.

**Level III (Commercial Rate)** - Use by profit-making organizations, individuals or groups engaged in business enterprises.