Regular Meeting of the Board of Directors
OLYMPIA SCHOOL DISTRICT NO. 111
November 24, 2003

JOHN KEEFFE RECEPTION

A reception honoring John Keeffe and his many years of service to the Olympia School District and the Board of Directors will be held at 6:00 p.m., immediately preceding the regular Board meeting of November 24, 2003, at McLane Elementary School, 200 Delphi Road SW, Olympia, Washington 98502.

AGENDA

The regular meeting of the Olympia School District Board of Directors will be held at 7:00 p.m., Monday, November 24, 2003, at McLane Elementary School, 200 Delphi Road SW, Olympia, Washington 98502.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

The minutes of the regular meeting of November 10, 2003, have been delivered to the Board. These should be amended, if necessary, and approved.

PRESENTATION

Principal Maria Harrison will offer a welcome to the Board and introduce those McLane Elementary staff members who are present, followed by an overview of the special events and programs currently in place at McLane. The Board will then be asked to move to reserved seating for a special performance, Salmon Ballet, presented by McLane's combination third and fourth grade class.

IDENTIFICATION OF AUDIENCE MEMBERS WHO WISH TO SPEAK TO AGENDA ITEMS

COMMUNITY COMMENT

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings, and so provides this opportunity. Statements or presentations may relate to any aspect of the educational system of the District; ***except,*** *matters pertaining to specific staff or students will not be allowed to be addressed during public meetings.*

ITEMS TO BE BROUGHT UP BY MEMBERS OF THE BOARD

CONSENT AGENDA

The basic purpose of the consent agenda is to act upon routine matters in an expeditious manner. Items placed on the consent agenda are determined by the Board President in cooperation with the Superintendent, and are those which are considered common to the operation of the District and normally require no special Board discussion or debate. A Board member, however, may request that any item on the consent agenda be removed and inserted at an appropriate place on the regular agenda.

A = Action Requested I = Informational Only D = Discussion

(A) ACTION ON CONSENT AGENDA
(see last page for Consent agenda items)

REGULAR AGENDA

1. SCHOOL DIRECTORS

(I/D) 1.1 New Procedure 4260P(C) - Facility Use and Rental Procedures for Ingersoll Stadium

Bob Wolpert, Director of Facilities and Operations will present the administrations recommendations for the use of Ingersoll Stadium.

Presentation Time Ten Minutes

(I/D/A) 1.2 Affirmative Action Report

Dr. Rick Wilson, Director of Personnel and Human Resources, will present and seek Board approval for the 2003-2008 Affirmation Action Report.

Presentation Time Ten Minutes

4. PUPILS & SCHOOL PROGRAMS

(D/A) 4.1 Revised Policy No. 3200, Addendum I and Addendum II

Revised Policy No. 3200, Addendum I, Athletic Code for Middle School Students, and Addendum II, Athletic Code for High School Students is presented for second reading and adoption.

Presentation Time Five Minutes

(I/D) 6. BUILDINGS AND GROUNDS-NEW CONSTRUCTION

6.1 GC/CM Selection Process - Capital High School-Additions & Modifications, Phase II

Bob Wolpert, Director of Facilities & Operations will present information on the GC/CM (General Contractor/Construction Manager) alternative bidding process.

Presentation Time Ten Minutes

8. FINANCES

(D/A) 8.1 Adoption of Resolution No. 416, Capital Facilities Plan, 2004-2009

The administration recommends adoption of Resolution No. 416, establishing the 2004-2009 Capital Facilities Plan and setting school impact fee levels for 2004.

Presentation Time Ten Minutes

(D/A) 8.2 Resolution No. 417, Maintenance & Operations Levy

The administration recommends adoption of Resolution No. 417 which would place a two-year replacement Maintenance & Operations levy on the election ballot of February 3, 2004.

Presentation Time Five Minutes

9. Items to be brought up by persons present.

10. Board Member comments.

11. Future Agenda items:

- Televising Board Meetings - December 15
- Old Madison School - December 15
- Review of Volunteer Requirements - January 26

12. Executive Session.

- Personnel
- Legal Matters

13. Action as a Result of Executive Session.

14. Adjournment.

CONSENT AGENDA

1. SCHOOL DIRECTORS

1.1 Board Meeting Schedule

- Monday, December 15, 2003, 7:00 p.m., **Regular Board Meeting**, Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.
- Monday, January 12, 2004, 7:00 p.m., **Regular Board Meeting,** Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.
- Monday, January 26, 2004, 7:00 p.m., **Regular Board Meeting,** Reeves Middle School, 2200 Quince Street NE, Olympia, Washington 98506.

2. CERTIFICATED PERSONNEL

2.1 Certificated Personnel Report

The administration recommends approval of a leave of absence amendment, a leave of absence change and one new contract.

3. CLASSIFIED PERSONNEL

3.1 Classified Personnel Report

The Classified Personnel Report for November is submitted for Board approval.

4. PUPILS AND SCHOOL PROGRAMS

4.1 Instructional Materials

The administration recommends approval of the purchase of the following instructional materials, submitted for review at the previous Board meeting: Comprehensive Health for Middle Grades, and Guns, Germs and Steel.

4.2 Overnight Field Trip Request

The Board is requested to approve the following student overnight field trip:

- Olympia High School - Junior State of America Fall Conference, SeaTac Marriott, Seattle, Washington; 15 students, one teacher chaperone, one parent chaperone (wife of teacher); November 22-23, 2003.
- Olympia High School - Team Building and Baseball Games, Port Angeles, Washington; 30 students; 2 to 4 teacher chaperones, parents as needed as drivers only; March 19-20, 2004.

6. BUILDINGS AND GROUNDS-NEW CONSTRUCTION

6.1 Capital High School-Additions & Modifications, Phase II Educational Specifications

The administration recommends approval of the educational specifications dated November 2003 for Phase II of Capital High School Additions and Modernization project.

8. FINANCES

8.1 Approval of Vouchers

8.2 <u>Financial Reports</u>

Board Members are in receipt of the August 2003 Revenue and Expenditure Reports for the General, Capital Projects, Debt Service, Associated Student Body and Transportation Vehicle Funds.