

**Regular Meeting of the Board of Directors  
OLYMPIA SCHOOL DISTRICT 111  
October 25, 2004**

**REGULAR MEETING AGENDA**

The regular meeting of the Olympia School District Board of Directors will be held at 7:00 p.m., Monday, October 25, 2004, at Lincoln Elementary School, 213 21<sup>st</sup> Avenue SE, Olympia, Washington 98501.

**PLEDGE OF ALLEGIANCE**

**PRESENTATION**

Cheryl Petra, Principal of Lincoln Elementary School, will welcome the Board and introduce those Lincoln teachers who are present. Lincoln students will offer a program of music and poetry, followed by remarks from Bill Fleming, Lincoln's Site Council President.

**APPROVAL OF MINUTES**

The minutes of the regular meeting of October 11, 2004, have been delivered to the Board and should be amended, if necessary, and approved.

**IDENTIFICATION OF AUDIENCE MEMBERS WHO WISH TO SPEAK TO AGENDA ITEMS**

**COMMUNITY COMMENT**

*The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings, and so provides this opportunity. Statements or presentations may relate to any aspect of the educational system of the District; **except**, matters pertaining to specific staff or students will not be allowed to be addressed during public meetings.*

**ITEMS TO BE BROUGHT UP BY MEMBERS OF THE BOARD**

**CONSENT AGENDA**

*The basic purpose of the consent agenda is to act upon routine matters in an expeditious manner. Items placed on the consent agenda are determined by the Board President in cooperation with the Superintendent, and are those which are considered common to the operation of the District and normally require no special Board discussion or debate. A Board member, however, may request that any item on the consent agenda be removed and inserted at an appropriate place on the regular agenda.*

**A** = Action Requested

**I** = Informational Only

**D** = Discussion

## Regular Agenda

- |                  |  | <i>Presentation Time</i>     |
|------------------|--|------------------------------|
| <b>1</b>         | <b>SCHOOL DIRECTORS</b>  |                              |
|                  | <b>School Improvement Plans / SPI 1497 Annual Minimum Basic</b>  | <b><i>Ten Minutes</i></b>    |
| <b>(D/A) 1.1</b> | <b>Education Requirement Compliance</b>  |                              |
|                  | As a first step to this request, Ken Benny, Assistant Superintendent for K-12 Teaching and Learning, presented the 2004-05 School Improvement Plans (SIPs) and process at the last Board meeting. The SIPs are a requirement of the annual Basic Education Compliance report, now presented by Dr. Rick Wilson, Director of Personnel and Human Resources, and recommended for approval. |                              |
| <b>6</b>         | <b>BUILDINGS &amp; GROUNDS – NEW CONSTRUCTION</b>  |                              |
| <b>(I/D) 6.1</b> | <b>Capital Projects – Status Report</b>  | <b><i>Twenty Minutes</i></b> |
|                  | Bob Wolpert, Director of Facilities and Operations, will present a report on the status of the Capital Improvement Projects resulting from the 2003 bond election.   |                              |

### ITEMS TO BE BROUGHT UP BY PERSONS PRESENT

### BOARD MEMBER COMMENTS

### FUTURE AGENDA ITEMS

- Policy Updates
- Board Email Communications

### EXECUTIVE SESSION

### ACTION AS A RESULT OF EXECUTIVE SESSION

### ADJOURNMENT

## Consent Agenda

### 1 SCHOOL DIRECTORS

#### 1.1 Board Meeting Schedule

- Tuesday, October 26, 2004, 9:30 am, **Board Retreat**, Association of Washington School Principals, 1021 8<sup>th</sup> Avenue SE, Olympia, WA 98501.
- Monday, November 8, 2004, 7:00 pm, **Regular Board Meeting**, Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.
- Monday, November 15, 2004, 6:30 pm, **Board Study Session**, Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.
- Monday, November 22, 2004, 7:00 pm, **Regular Board Meeting**, Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.
- Monday, December 6, 2004, 6:00 pm, **Joint Meeting with Griffin School District Board**, 6530 33<sup>rd</sup> Avenue NW, Olympia, Washington 98502.

### 2 CERTIFICATED PERSONNEL

#### 2.1 Certificated Personnel Report

The administration recommends the approval of three increases in contract and one new contract.

*ALL OFFERS FOR NEW CONTRACTS ARE CONTINGENT UPON SUCCESSFUL COMPLETION OF ALL BACKGROUND CHECKS REQUIRED BY STATE LAW AND DISTRICT POLICY.*

#### 2.2 Executive Session

An executive session is requested for legal matters.

### 3 CLASSIFIED PERSONNEL

#### 3.1 Classified Personnel Report

The administration recommends approval of the Classified Personnel Report dated October 25, 2004.

*ALL OFFERS FOR EMPLOYMENT ARE CONTINGENT UPON SUCCESSFUL COMPLETION OF ALL BACKGROUND CHECKS REQUIRED BY STATE LAW AND DISTRICT POLICY.*

### 4 PUPILS & SCHOOL PROGRAMS

#### 4.1 Overnight Field Trip Requests

- **Olympia High School** – DECA Fall Leadership Conference, Spokane, WA; develop leadership skills; 8 students, one teacher chaperone; October 21-24, 2004
- **Olympia High School** – DECA Western Region Leadership Conference, Phoenix, AZ; provide leadership opportunities and individual professional development; 10-20 students; one teacher chaperone; November 18-21, 2004.
- **Olympia High School** – Wrestling Tournament, Pasco, WA; non-league competition; 16 students; 2 teacher chaperones; four to six other adult chaperones; December 20-22, 2004.
- **Olympia High School** – Wrestling Tournament, Wenatchee, WA; non-league competition; 16 students, two teacher chaperones, four to six other adult chaperones; January 7-9, 2005.
- **Capital High School** – DECA Western Region Leadership Conference, Spokane, WA; develop leadership skills and increase marketing knowledge; 14 students, two teacher chaperones; November 18-21, 2004.
- **Capital High School** – National Dance Team Championship, Orlando, FL; invitational competition with exceptional teams from around the country; 12 students, 1 teacher chaperone, 5 parent chaperones; February 3-7, 2005.
- **Hansen Elementary School** – Marine Biology Center, Sequim, WA; study habitats of beaches in area; 27 students, one teacher chaperone, 28 parent chaperones; November 5-7, 2004.

**7 TRANSPORTATION**

**7.1 Call for Bids**

The administration requests permission to call for bids to purchase six new buses during the 2004-05 school year.

**8 FINANCES**

**8.1 Approval of Vouchers**

**8.2 Gift of Real Property – Roosevelt Play Equipment**

The administration recommends acceptance of a gift of real property from Big Toys to Roosevelt Elementary School for the installation of play equipment.

**8.3 Facility Use Agreement – Center for Spiritual Awakening**

The administration recommends approval of a one-year facility use agreement with Center for Spiritual Awakening for use of Lincoln Elementary School for Sunday worship services.

**8.4 Declaration of Surplus - Buses**

The administration requests permission to declare seven passenger buses and three motor pool vehicles as surplus.

**8.5 Declaration of Surplus - Automobile**

The administration requests permission to declare as surplus one automobile used in the Olympia High School Vocational program.