



# Olympia School District

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## Board of Directors

Carolyn Barclift

Russ Lehman

Bob Shirley

Frank Wilson

Adam Buchholz,

Student Representative

William V. Lahmann, Superintendent

## REGULAR MEETING OF THE BOARD OF DIRECTORS MAY 27, 2008 – 6:30 P.M. – KNOX ADMINISTRATIVE CENTER

A regular meeting of the Olympia School District Board of Directors will be held at 6:30 p.m. on Tuesday, May 27, 2008, at the Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.

### PLEDGE OF ALLEGIANCE

### OATH OF OFFICE

The Oath of Office will be administered by Washington State Supreme Court Chief Justice Gerry Alexander to newly-appointed Director Allen Miller.

A brief break will be called to greet the new Director.

### PRESENTATION

Michael Velasquez, Principal of Avanti High School, will welcome the Board and introduce staff members who are present. He will present the Board with information on Avanti's mission and goals, and review the status of their School Improvement Plans. Mr. Velasquez will also introduce the 2008-09 Student Representative to the Board.

### APPROVAL OF MINUTES

The minutes of the May 12, 2008, regular Board meeting have been delivered to the Board and should be amended, if necessary, and approved.

### IDENTIFICATION OF AUDIENCE MEMBERS WHO WISH TO SPEAK TO AGENDA ITEMS

### COMMUNITY COMMENT

*The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. Statements or presentations may relate to any aspect of the educational system of the District; **except**, matters pertaining to specific staff or students will not be allowed to be addressed during public meetings. **In the interest of maintaining the integrity of the published agenda, individual speakers are asked to limit their comments to not more than five minutes. In instances where several speakers are involved, the time limit may be further reduced.***

### CONSENT AGENDA

*The basic purpose of the consent agenda is to act upon routine matters in an expeditious manner. Items placed on the consent agenda are determined by the Board President in cooperation with the Superintendent, and are those which are considered common to the operation of the District and normally require no special Board discussion or debate. A Board member, however, may request that any item on the consent agenda be removed and inserted at an appropriate place on the regular agenda.*

**A** = Action Requested

**I** = Informational Only

**D** = Discussion

REGULAR AGENDA

**1 SCHOOL DIRECTORS**

**I/D/A 1.1 Revised Board Policy 6212, Procurement Cards** *(PRESENTATION & DISCUSSION TIME: 5 MINUTES)*  
Business Manager Karen Edison will present for second reading a revision to existing Policy 6212, covering the use of procurement cards in the District for purchases. The procedures for this policy are included for reference.

**I/D/A 1.2 Auditor's Request** *(PRESENTATION & DISCUSSION TIME: 5 MINUTES)*  
The auditor's office has requested a copy of a facsimile dated December 7, 2007, from Superintendent Bill Lahmann to legal counsel Val Hughes. As the document is subject to attorney-client privilege, the Board must determine whether the document will be released.

**4 PUPILS & PROGRAMS**

**I/D 4.1 Update on OSD Mathematics Initiative** *(PRESENTATION & DISCUSSION TIME: 30 MINUTES)*  
Curriculum Director Debbi Hardy, Math TOSA Monica West, and Assessment Coordinator Alice Burman, will update the Board on mathematics related to professional development, alignment with the new standards, MAP 2008 spring data (Measurement of Academic Performance), and professional development plans for the 2008-2009 school year.

**I/D 4.2 Class of 2008 Graduation Statistics** *(PRESENTATION & DISCUSSION TIME: 10 MINUTES)*  
Assistant Superintendent Matt McCauley will report on the number of students graduating in the class of 2008 and the number of students at risk of not graduating due to lack of credits, WASL scores, incomplete Culminating Projects and incomplete High School and Beyond plans

**SUPERINTENDENT'S REPORT / HOT TOPICS**

*(10 MINUTES)*

**FUTURE AGENDA ITEMS**

*NEXT MEETING: OATH OF OFFICE, 2008-09 STUDENT REPRESENTATIVE*

**BOARD MEMBER COMMENTS**

**ADJOURN**

## CONSENT AGENDA

### 1 SCHOOL DIRECTORS

#### 1.1 Board Meeting Schedule

- Monday, June 2, 6:30 pm, **Study Session (Budget)**, Knox Center
- Thursday, June 5, 4:00 pm, **Retirees' Ice Cream Social**, OHS
- Thursday, June 5, 6:30 pm, **Public Hearing (Budget)**, Knox Center
- Monday, June 9, 6:30 pm, **Regular Board Meeting**, Knox Center
- Tuesday, June 10, 7:00 pm, **Capital HS Graduation**, St. Martin's Pavilion
- Thursday, June 12, 6:00 pm, **Avanti HS Graduation**, Knox Center Auditorium
- Monday, June 16, 7:00 pm, **Olympia HS Graduation**, St. Martin's Pavilion
- Tuesday, June 17, 6:30 pm, **Study Session (Budget)**, Knox Center
- Tuesday, June 24, 6:30 pm, **Regular Board Meeting**, Knox Center

### 2 CERTIFICATED PERSONNEL

#### 2.1 Certificated Personnel Report

The administration recommends approval of three retirements, six resignations, two leaves of absence and one new contract.

### 3 CLASSIFIED PERSONNEL

#### 3.1 Classified Personnel Report

The administration recommends approval of the Classified Personnel Report dated May 27, 2008.

### 4 PUPILS & PROGRAMS

#### 4.1 Instructional Materials Committee for Approval

The Instructional Materials Committee recommends the adoption of the materials submitted for review for at the May 12, 2008, Board meeting.

### 5 BUILDINGS & GROUNDS

#### 5.1 Award of Bid 618, Field Reconstruction at Marshall Middle School

The administration recommends award of bid to Clements Brothers, Inc., for the base bid in the amount of \$447,617.00 for the Sports Field Reconstruction project at Marshall Middle School. Bids were opened on May 14, 2008 for Bid 618 – Sports Field Reconstruction at Marshall Middle School. This project, approved as part of the 2003 construction bond, will entail the reconstruction of the existing track and sports field. Existing soils will be removed and replaced with well-draining soils and a new underdrainage system, creating an “all-season” sports field. The existing track surface will be removed and replaced with a new cinder track surface; other minor improvements to this sports facility are also included. The cost estimate for this work was \$500,000.00; the certified low bid is for \$447,000.00. This will be our first project working with Clements Brothers, Inc.; their references have been checked and they have an excellent reputation.

#### 5.2 Award of Bid 626, Produce for Schools

The administration recommends an award of bid to Northwest Produce of Tacoma for the supply of produce to the District during the contract period of April 28, 2008, through August 31, 2009.

### 8 FINANCES

#### 8.1 Approval of Vouchers

#### 8.2 Facilities Use Request for Madison Elementary School

The administration recommends approval of a one-year request from Rivers of Grace Church for the use of Madison Elementary School for their Sunday worship services.

#### 8.3 School Mitigation Agreement – Deering & Nelson Plat

The administration recommends approval of a school mitigation agreement for a 30-unit single family development in a subdivision located in the Garfield Elementary School, Jefferson Middle School and Capital High School service areas.

**8.4 Declaration of Surplus**

The following vehicles are recommended for disposal. These vehicles have exceeded their expected life time and have been replaced:

Vehicle # 32	1994 Chevy/Collins Bus	1GBHG31Y1RF138701
Vehicle # 37	1994 Chevy/Collins Bus	1GBHG31Y1RF138634
Vehicle # 39	1994 Chevy/Collins Bus	1GBHG31Y0RF138852
Vehicle # 08	1991 Blue Bird Bus	1BAAHCSA9MF041635
Vehicle # 10	1991 Blue Bird Bus	1BAAHCSA9MF041636
Vehicle # 18	1991 Blue Bird Bus	1BAAHCSA9MF041639
Vehicle # 122	1993 GMC Jimmy	1GKDT13W3P2518220