



Olympia School District

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Board of Directors

Carolyn Barclift

Russ Lehman

Bob Shirley

Frank Wilson

Adam Buchholz,

Student Representative

William V. Lahmann, Superintendent

REGULAR MEETING OF THE BOARD OF DIRECTORS MAY 12, 2008 – 6:30 P.M. – KNOX ADMINISTRATIVE CENTER

A regular meeting of the Olympia School District Board of Directors will be held at 6:30 p.m. on Monday, May 12, 2008, at the Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.

PLEDGE OF ALLEGIANCE

STAFF RECOGNITION AWARDS

The Board of Directors will present the 2008 Staff Recognition Awards.

APPROVAL OF MINUTES

The minutes of the I-728 public hearing of April 21, 2008, have been delivered to the Board and should be amended, if necessary, and approved.

The minutes of the April 21, 2008, regular Board meeting have been delivered to the Board and should be amended, if necessary, and approved.

IDENTIFICATION OF AUDIENCE MEMBERS WHO WISH TO SPEAK TO AGENDA ITEMS

COMMUNITY COMMENT

*The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. Statements or presentations may relate to any aspect of the educational system of the District; **except**, matters pertaining to specific staff or students will not be allowed to be addressed during public meetings. **In the interest of maintaining the integrity of the published agenda, individual speakers are asked to limit their comments to not more than five minutes. In instances where several speakers are involved, the time limit may be further reduced.***

CONSENT AGENDA

The basic purpose of the consent agenda is to act upon routine matters in an expeditious manner. Items placed on the consent agenda are determined by the Board President in cooperation with the Superintendent, and are those which are considered common to the operation of the District and normally require no special Board discussion or debate. A Board member, however, may request that any item on the consent agenda be removed and inserted at an appropriate place on the regular agenda.

A = Action Requested

I = Informational Only

D = Discussion

REGULAR AGENDA

1 SCHOOL DIRECTORS

- I/D 1.1 Revised Board Policy 6212, Procurement Cards** *(PRESENTATION & DISCUSSION TIME: 5 MINUTES)*
Business Manager Karen Edison will present for first reading a revision to existing Policy 6212, covering the use of procurement cards in the District for purchases. The procedures for this policy are included for reference.

3 CERTIFICATED PERSONNEL

- I/D 3.1 Certificated Staffing Update** *(PRESENTATION & DISCUSSION TIME: 5 MINUTES)*
Assistant Superintendent Jim Crawford will update the Board on certificated staff retirements, resignations and leaves for the 2008-09 school year. A formal reduction-in-force process is not needed for the 2008-09 school year

4 PUPILS & PROGRAMS

- I/D 4.1 School Safety Plan** *(PRESENTATION & DISCUSSION TIME: 15 MINUTES)*
Interim Operations Manager Kevin Evoy will present the emerging School Safety Plan, being developed in response to SSB 5097, later codified as amending RCW 28A.320.125, mandating new safety measure for all Washington schools.

SUPERINTENDENT'S REPORT / HOT TOPICS

(10 MINUTES)

FUTURE AGENDA ITEMS

BOARD MEMBER COMMENTS

ADJOURN

CONSENT AGENDA

1 SCHOOL DIRECTORS

1.1 Board Meeting Schedule

- Monday, May 19, 6:30 pm, **Study Session (Budget)**, Knox Center
- Tuesday, May 27, 6:30 pm, **Regular Board Meeting**, Avanti HS (Knox Center)
- Monday, June 2, 6:30 pm, **Study Session (Budget)**, Knox Center
- Thursday, June 5, 4:00 pm, **Retirees' Ice Cream Social**, OHS
- Thursday, June 5, 6:30 pm, **Public Hearing (Budget)**, Knox Center
- Monday, June 9, 6:30 pm, **Regular Board Meeting**, Knox Center
- Tuesday, June 10, 7:00 pm, **Capital HS Graduation**, St. Martin's Pavilion
- Wednesday, June 11, 7:00 pm, **ORLA Graduation**, Indian Summers Country Club
- Thursday, June 12, 6:00 pm, **Avanti HS Graduation**, Knox Center Auditorium
- Monday, June 16, 7:00 pm, **Olympia HS Graduation**, St. Martin's Pavilion
- Tuesday, June 17, 6:30 pm, **Study Session (Budget)**, Knox Center
- Tuesday, June 24, 6:30 pm, **Regular Board Meeting**, Knox Center

2 CERTIFICATED PERSONNEL

2.1 Certificated Personnel Report

The administration recommends approval of eight retirements, three resignations, two leaves of absence, three reductions in contract, two new contracts and issuance of 2008-09 contracts.

3 CLASSIFIED PERSONNEL

3.1 Classified Personnel Report

The administration recommends approval of the Classified Personnel Report dated May 12, 2008.

4 PUPILS & PROGRAMS

4.1 Instructional Materials Committee for Approval

The Instructional Materials Committee recommends the adoption of the materials submitted for review for the April 21, 2008, Board meeting.

4.2 Instructional Materials Committee for Review

The Instructional Materials Committee has submitted a list of recommended materials for the Board's review. The materials will be available in the K-12 Teaching & Learning office until the May 27th Board meeting.

4.3 Overnight Field Trip Requests

- OHS** – DECA International Career Development Conference, Atlanta, Georgia; marketing exhibits and workshops, competition at national level; ten students, one teacher; April 25-May1, 2008.
- AHS** – Shakespeare Festival, Ashland, Oregon; literary and cultural learning experiences; performances, backstage tour; 11 students, two teachers, one parent chaperone; May 30-June 1, 2008.
- OHS** – Shakespeare Festival, Ashland, Oregon; Thespian trip to view four plays, backstage tour, acting class; 26 students, two teachers, four parent chaperones; May 23-25, 2008.
- OHS** – Future Business Leaders of America (FBLA) National Conference; Atlanta, Georgia; exhibits, workshops, competition at national level; ten students, 1 teacher; June 23-30, 2008.
- MMS** – Brooks Memorial State Park Environmental Learning Center, Goldendale, WA; itinerary includes Horsethief Park Petroglyphs, Observatory, Maryhill Museum, WA Stonehenge; Kennewick Solar, Bighorn Windfall for a study of WA history and economic and energy resources; 55 students, two teachers, 13 parent chaperones; May 20-22, 2008.

5 BUILDINGS & GROUNDS

5.1 Award of Bid 625 - 2008 Three-School Portable Classroom Relocation Project

The administration recommends award of bid to Olympia Construction Services (OCS) for the base bid in the amount of \$268,314.00 for the Three-School Portable Relocation project. This will be the fourth project we have done with OCS regarding portable classrooms. Bids were opened on April 23, 2008, for moving existing portable classrooms from John Rogers site, to Olympia High School (1 unit), McKenny Elementary School (1 unit), and Hansen Elementary School (2 units). These temporary classrooms are needed due to enrollment and space constraints. The cost estimate for the work was \$320,000.00.

5.2 Use of Equipment – Sports Summer Camps, Team Camps, Tournaments

The administration recommends approval of the use of District equipment for the following:

CAPITAL HIGH SCHOOL CAMPS

BOYS BASEBALL	JUNE 18 – JULY 31 @ CHS
FOOTBALL	JUNE 25-27 @ INGERSOLL STADIUM
GIRLS BASKETBALL	JUNE 23-26 @ CHS
SOCCER	JULY 12-13 & 19-20 @ CHS
WRESTLING	JUNE 23-27 @ CHS

CAPITAL HIGH SCHOOL TEAM CAMPS & TOURNAMENTS

BOYS BASEBALL	LEGION GAMES & TOURNAMENTS, VARIOUS LOCATIONS
BOYS BASKETBALL	JUNE 29-JULY 2 @ SEASIDE, OREGON
FOOTBALL	JUNE 20-23 @ OREGON STATE UNIVERSITY

OLYMPIA HIGH SCHOOL CAMPS

GIRLS VOLLEYBALL	JUNE 18-20 @ OHS
BOYS BASKETBALL	JUNE 24-28 @ OHS
GIRLS BASKETBALL	JULY 8-11 @ OHS
BOYS FOOTBALL	JULY 21-24 @ OHS

OLYMPIA HIGH SCHOOL TEAM CAMPS & TOURNAMENTS

BOYS FOOTBALL	JUNE 20-23 @ OREGON STATE UNIVERSITY
GIRLS VOLLEYBALL	JULY 28-30 @ U OF W
BOYS BASKETBALL	JULY 27-30 @ WESTERN WASH U
GIRLS BASKETBALL	JUNE 23-26 @ GONZAGA
WRESTLING	JUNE 28-JULY 2 @ EASTERN WASH U

6 BUILDINGS & GROUNDS-NEW CONSTRUCTION

6.1 Bill of Sale & Easement – Washington Middle School

Included in your packet is a copy of a Bill of Sale and an easement to sell to the City of Olympia the new water lines feeding the school building and the new fire hydrants installed as part of the modernization and additions project to Washington Middle School. These documents are standard requirements, and the administration recommends your approval.

6.2 Final Acceptance of Bid No. 612, Field Renovation Project - Reeves Middle School

Included in your packet is a copy of a letter from Bruce Dees & Associates, landscape architects, recommending Reeves Middle School Sports Field Modernization project be accepted by the Board. This project involved subsurface drainage of the field, new grass playing surface, irrigation and cinder track renovation. The project is complete, thus the administration also recommends that this project be accepted by the Board.

8 FINANCES

8.1 Approval of Vouchers