

The Board of Directors of  
OLYMPIA SCHOOL DISTRICT 111  
May 9, 2005

**REGULAR MEETING AGENDA**

A regular meeting of the Olympia School District Board of Directors will be held at 7:00 pm, Monday, May 9, 2005, at the Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.

**PLEDGE OF ALLEGIANCE**

**PRESENTATION**

Rick Wilson, Director of Personnel and Employee Relations, will present the Staff Recognition awards for 2005.

**APPROVAL OF MINUTES**

The minutes of the regular meeting of April 18, 2005, have been delivered to the Board and should be amended, if necessary, and approved.

**IDENTIFICATION OF AUDIENCE MEMBERS WHO WISH TO SPEAK TO AGENDA ITEMS**

**COMMUNITY COMMENT**

*The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings, and so provides this opportunity. Statements or presentations may relate to any aspect of the educational system of the District; **except**, matters pertaining to specific staff or students will not be allowed to be addressed during public meetings.*

**ITEMS TO BE BROUGHT UP BY MEMBERS OF THE BOARD**

**CONSENT AGENDA**

*The basic purpose of the consent agenda is to act upon routine matters in an expeditious manner. Items placed on the consent agenda are determined by the Board President in cooperation with the Superintendent, and are those which are considered common to the operation of the District and normally require no special Board discussion or debate. A Board member, however, may request that any item on the consent agenda be removed and inserted at an appropriate place on the regular agenda.*

**A** = Action Requested

**I** = Informational Only

**D** = Discussion

Regular Agenda

- 1 SCHOOL DIRECTORS**
- I/D 1.1 Revision to Policy 1000.1 – Student Representative, 1<sup>st</sup> Reading** *(Presentation Time: 10 minutes)*  
Superintendent Bill Lahmann will present a first reading of a proposed revision to the Student Representative section of existing Policy 1000.1, offering clarification to the responsibilities of the position.
- D/A 1.2 New Policy 2108, Remediation Programs, 2<sup>nd</sup> Reading** *(Presentation Time: 5 minutes)*  
Hans Landig, Director of Special Education, will present a second reading and ask for approval of new Policy 2108, which summarizes the district's legal obligations under the Learning Assistance Program (LAP) and Title 1 of the No Child Left Behind Act (NCLB).
- I/D 1.3 New Policy 2127, Health and Fitness, 1<sup>st</sup> Reading** *(Presentation Time: 15 minutes)*  
Jeff Carpenter, Coordinator of Health, Fitness and Athletics, will present a first reading of new Policy 2127, designed to formally establish the district's programs for health and fitness, as required by state and federal laws.
- D/A 1.4 New Policy 2162, Education of Students with Disabilities under Section 504 of the Rehabilitation Act of 1973, 2<sup>nd</sup> Reading** *(Presentation Time: 5 minutes)*  
Hans Landig, Director of Special Education, will present a second reading and ask for approval of new Policy 2162, which summarizes the district's legal obligations under Section 504 of the Rehabilitation Act of 1973 as interpreted and enforced by the Office of Civil Rights (OCR). The district is mandated to have a policy in place which describes these obligations.
- I/D 1.5 Revised Policy 3231, Student Records, 1<sup>st</sup> Reading** *(Presentation Time: 10 minutes)*  
Jeff Carpenter, Coordinator of Health, Fitness and Athletics, will present a first reading of a revision to Policy 3231, specifically under the section titled "Access by School Personnel," which will allow access by selected non-certificated and non-ESA staff in order to provide appropriate and necessary services to students
- I/D 1.6 Revised Policy 3405, District Nutrition Standards, 1<sup>st</sup> Reading** *(Presentation Time: 15 minutes)*  
Paul Flock, Director of Child Nutrition Services, will present for first reading revised Policy 3405, establishing District standards for distribution of food and beverage at all school levels.
- I/D 1.7 New Policy 6810, Energy and Resource Management and Education, 1<sup>st</sup> Reading** *(Presentation Time: 15 minutes)*  
Brittin Witzenburg, Resource Conservation Manager, will present for first reading New Policy 6810, created to establish District guidelines for appropriate use of natural resources.

**6 BUILDINGS & GROUNDS – NEW CONSTRUCTION**

**I/D/A 6.1 Award of Bid No. 587** *(Presentation Time: 5 minutes)*

**L. P. Brown Elementary School Additions and Modernization**

Director of Facilities and Operations Bob Wolpert will present the administration's recommendation for the award of bid for the L.P. Brown Elementary School Additions and Modernization project.

**ITEMS TO BE BROUGHT UP BY PERSONS PRESENT**

**BOARD MEMBER COMMENTS**

**FUTURE AGENDA ITEMS**

**EXECUTIVE SESSION / ACTION AS A RESULT OF EXECUTIVE SESSION**

**ADJOURNMENT**

## Consent Agenda

### 1 SCHOOL DIRECTORS

#### 1.1 Board Meeting Schedule

- Monday, May 16, 2005, 6:30 pm, **Study Session – Special Services**, Knox Administrative Center, 1113 Legion Way SE, Olympia, WA 98501
- Tuesday, May 17, 2005, 6:00 pm, **Strategic Plan Review Committee**, Knox Administrative Center, 1113 Legion Way SE, Olympia, WA 98501.
- Monday, May 23, 2005, 7:00 pm, **Regular Board Meeting**, Centennial Elementary School, 2637 45<sup>th</sup> Avenue SE, Olympia, WA 98501.
- Monday, June 6, 2005, 6:30 pm, **Study Session – Budget**, Knox Administrative Center, 1113 Legion Way SE, Olympia, WA 98501.
- Thursday, June 9, 2005, 4:00 pm, **OSD Retirees Ice Cream Social**, OHS Commons, 1302 North Street SE, Olympia, WA 98501.
- Monday, June 13, 2005, 7:00 pm, **Regular Board Meeting**, Knox Administrative Center, 1113 Legion Way SE, Olympia, WA 98501.
- Wednesday, June 15, 2005, 6:00 pm, **Avanti High School Graduation**, Knox Auditorium, 1113 Legion Way SE, Olympia, WA 98501.
- Thursday, June 16, 2005, 7:00 pm, **Capital High School Graduation**, St. Martin's Pavilion, 5300 Pacific Avenue, SE, Olympia, WA 98501
- Friday, June 17, 2005, 7:30 pm, **Olympia High School Graduation**, St. Martin's Pavilion, 5300 Pacific Avenue SE, Olympia, WA 98501.
- Monday, June 20, 2005, 6:30 pm, **Study Session – Budget**, Knox Administrative Center, 1113 Legion Way SE, Olympia, WA 98501.
- Tuesday, June 28, 2005, 7:00 pm, **Regular Board Meeting**, Knox Administrative Center, 1113 Legion Way SE, Olympia, WA 98501.

#### 1.2 Elementary School Boundary Adjustment,

The administration recommends adjusting the elementary school boundaries in the Pioneer/Centennial and Hansen/McLane service areas, per revised Policy 3130.1, School Service Areas.

### 2 CERTIFICATED PERSONNEL

#### 2.1 Certificated Personnel Report

The administration recommends the acceptance of two resignations and the approval of one release from contract, one change in leave of absence, four leaves of absence, one reduction in contract, one increase in contract and two new contracts.

*ALL OFFERS FOR NEW CONTRACTS ARE CONTINGENT UPON SUCCESSFUL COMPLETION OF ALL BACKGROUND CHECKS REQUIRED BY STATE LAW AND DISTRICT POLICY.*

#### 2.2 Executive Session

An Executive Session may be requested for personnel, legal or real estate matters.

### 3 CLASSIFIED PERSONNEL

- 3.1 The administration recommends approval of the Classified Personnel Report dated May 9, 2005.

### 4 PUPILS & SCHOOL PROGRAMS

#### 4.1 *(Item 4.1 was pulled for later consideration.)*

#### 4.2 Overnight Field Trip Requests

The administration recommends approval of the following:

- **Olympia High School** – FBLA National Conference, Orlando, Florida; **WORKSHOPS AND COMPETITION**; seven students, one teacher; June 22-28, 2005.
- **Marshall Middle School** – Ocean Park, Long Beach Peninsula, WA; **MUSEUMS, LIGHTHOUSES, COAST GUARD TRAINING CENTER, WILDLIFE REFUGE—STUDY AND REVIEW WA HISTORY, ECONOMICS AND ENVIRONMENT**; 51 students, two teachers, 10-15 parents; May 17-19, 2005.

- **Reeves Middle School** – Seattle, Vashon Island; **MUSEUMS, GALLERIES, UNIVERSITY OF WASHINGTON, SAFECO FIELD, UNDERGROUND SEATTLE—FOCUS ON ART, HISTORY OF SEATTLE REGION, REGIONAL ISSUES OF HOUSING AND TRANSPORTATION**; 54 students, two teachers, 16 parents; June 6-10, 2005.
- **Lincoln Elementary School, 3<sup>rd</sup>/4<sup>th</sup> Grade Class** – Neah Bay/Quinalt/Cape Flattery, Washington; **NATURE HIKE, MUSEUM, RAINFOREST HIKE**; 23 students, 1 teacher, 18± parents; June 8-10, 2005.
- **Lincoln Elementary School** – Bend, Oregon; **UNDERSTANDING THE DESERT-VISIT STATE PARKS, HIGH DESERT MUSEUM, LAVA TUBES**; 25 students, one teacher, 10-14 parents; June 13-17, 2005.
- **Lincoln Elementary School, 1<sup>st</sup>/2<sup>nd</sup> Grade Class** – Neah Bay/Cape Flattery, Washington; **NATURE HIKE, MUSEUM**; 22 students, one teacher, 20± parents; June 16-17, 2005.

## **5 BUILDINGS & GROUNDS**

### **5.1 Use of Facilities & Equipment – District Summer Sports Camps, CHS and OHS**

The administration recommends approval of the use of District facilities and equipment for the following:

#### **CAPITAL HIGH SCHOOL SUMMER SPORTS CAMPS**

Girls Volleyball	June 22-24, 2005
Girls Basketball	June 27-30, 2005

#### **OLYMPIA HIGH SCHOOL SUMMER SPORTS CAMPS**

Boys Basketball	June 27-July 1, 2005
Girls Volleyball	July 5-8, 2005
Girls Basketball	July 11-15, 2005
Girls Soccer	July 18-21, 2005
Boys Football	July 25-29, 2005

#### **OLYMPIA HIGH SCHOOL – USE OF EQUIPMENT ONLY**

Boys Football	June 24-28, 2005
Girls Soccer	July 15-19, 2005

### **5.2 Joint Use Agreement, City of Olympia and Olympia School District**

The administration recommends approval of the Joint Use Agreement with the City of Olympia for the joint City/District use of facilities, playfields, maintenance services and scheduled administration services.

## **6 BUILDINGS & GROUNDS – NEW CONSTRUCTION**

### **6.1 Final Acceptance – Bid 560, LP Brown Kitchen Remodel**

#### **Final Acceptance – Bid 564, Capital High School Portable Relocation**

#### **Final Acceptance – Bid 584, Jefferson Middle School Fast Pitch Field Drainage Improvements**

The administration recommends final acceptance of these three capital improvements projects.

### **6.2 Award of Bid 594 – Improvements to Rogers Elementary, Phase I – Interior Improvements**

The administration recommends award of Bid 594 to Berschauer Construction Company, in the amount of \$187,500.

### **6.3 Award of Bid 595 – Improvements to Rogers Elementary, Phase II – HVAC**

The administration recommends award of Bid No. 595, Improvements to Rogers Elementary School, Phase II, to Blue Mountain Mechanical Inc. in the amount of \$206,950.

### **6.4 Award of Bid for Washington Middle School, Sustainable Schools Hardware: Bid No. 598, Plumbing; Bid No. 601, Rainwater Harvesting; and Bid No. 602, Commercial Dishwasher.**

The administration recommends the following award of bids for the Sustainable Schools Hardware to be incorporated into the Washington Middle School project:

- Bid No. 598: Bids A, B, D, and E, to Rosen Supply in the amount of \$36,996.
- Bid No. 598: Bid C to Ferguson Enterprise in the amount of \$1,732.
- Bid No. 601: Bids A, B, and C to Ferguson Enterprise in the amount of \$4,172.
- Bid No. 601: Bids D and E to Eagle Harbor in the amount of \$4,410
- Bid No. 602: to Duray in the amount of \$14,500.

## **8 FINANCES**

### **8.1 Approval of Vouchers**

### **8.2 Request for Matching Funds**

#### **◆ OLYMPIA HIGH SCHOOL ACADEMIC DECATHLON TEAM**

The administration recommends approval of a request from the Olympia High School Academic Decathlon Team for the district to absorb one-third, or \$1,718.60, of the travel costs for their participation in the United States Academic Decathlon National Tournament in Chicago, Illinois, April 13-16, 2005.

### **8.3 Facility Use Agreement – The Church of Living Water**

The administration recommends approval of a one-year facility use agreement with the Church of Living Water to use Olympia High School for Sunday worship services.