

**Regular Meeting of the Board of Directors  
OLYMPIA SCHOOL DISTRICT 111  
April 19, 2004**

**AGENDA**

The regular meeting of the Olympia School District Board of Directors will be held at 7:00 p.m., Monday, April 19, 2004, at the Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

The minutes of the regular meeting of March 22, 2004, have been delivered to the Board. These should be amended, if necessary, and approved.

**IDENTIFICATION OF AUDIENCE MEMBERS WHO WISH TO SPEAK TO AGENDA ITEMS**

**COMMUNITY COMMENT**

*The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings, and so provides this opportunity. Statements or presentations may relate to any aspect of the educational system of the District; **except**, matters pertaining to specific staff or students will not be allowed to be addressed during public meetings.*

**ITEMS TO BE BROUGHT UP BY MEMBERS OF THE BOARD**

**CONSENT AGENDA**

*The basic purpose of the consent agenda is to act upon routine matters in an expeditious manner. Items placed on the consent agenda are determined by the Board President in cooperation with the Superintendent, and are those which are considered common to the operation of the District and normally require no special Board discussion or debate. A Board member, however, may request that any item on the consent agenda be removed and inserted at an appropriate place on the regular agenda.*

**A** = Action Requested

**I** = Informational Only

**D** = Discussion

**REGULAR AGENDA**

- 1. SCHOOL DIRECTORS**
- (I/D) 1.1 **Policies & Procedures Review, Section 2000 - Instruction**  
Dr. Pam Farr, Assistant Superintendent for Educational Services will present for first reading, policies under Section 2000, **Instruction**, recommended for additions or revisions to existing policies, and including accompanying procedures where applicable. **Presentation Time Fifteen Minutes**
- (I/D) 1.2 **New Policy 5630 – Volunteers**  
Mr. Ken Benny, Deputy Superintendent will present new Policy 5630, Volunteers, for first reading, along with its accompanying procedures. **Presentation Time Ten Minutes**
- (D/A) 1.3 **Resolution No. 418, Reduced Education Staffing Plan**  
Dr. Rick Wilson will present Resolution No. 418 for Board approval. The resolution directs the Superintendent to prepare a reduced education staffing plan for the 2004-05 school year. **Presentation Time Ten Minutes**
- (I/D) 1.4 **Food Service Vending Machines**  
Paul Flock, Director of Child Nutrition Services, will present a proposed timeline and process for development and adoption of District policies on food and beverage vending machines for middle and high schools. **Presentation Time Ten Minutes**
- 4. PUPILS & SCHOOL PROGRAMS**
- (D/A) 4.1 **Technology & Learning Implementation Plan**  
Ron Morsette, Coordinator of Technology, requests approval of the three year Technology and Learning Implementation Plan. **Presentation Time Ten Minutes**
- (I/D) 4.2 **K-8 Summer School Tuition**  
Jeff Carpenter, K-8 Summer School Coordinator, will present a proposal for tuition increases for the 2004 Summer School session. **Presentation Time Five Minutes**
- 6. BUILDINGS & GROUNDS-NEW CONSTRUCTION**
- (D/A) 6.1 **Washington Middle School Schematic Design Approval**  
Director of Facilities and Operations Bob Wolpert will introduce representatives from Mahlum Architects who will present the schematic design for Washington Middle School. **Presentation Time Fifteen Minutes**
- (D/A) 6.2 **Award of Bid - Ingersoll Stadium Improvements**  
Director of Facilities and Operations Bob Wolpert will present the administration's recommendation for the award of a construction contract for the Ingersoll Stadium Improvements project. **Presentation Time Ten Minutes**
- (D/A) 6.3 **Award of Bid - Knox Gymnasium Improvements**

Director of Facilities and Operations Bob Wolpert will present the bid results and recommend award of a construction contract for the Knox Center Gymnasium Improvements project.

***Presentation Time  
Five Minutes***

**(I/D) 8.1 8. FINANCE  
Budget Update**

Jim Crawford, Assistant Superintendent for Business and Support Services, will present an update on the status of the 2003-04 budget, and an update of projections for the 2004-05 budget.

***Presentation Time  
Ten Minutes***

**ITEMS TO BE BROUGHT UP BY PERSONS PRESENT**

**BOARD MEMBER COMMENTS**

**FUTURE AGENDA ITEMS**

- Staff Recognition - May 10
- Budget Updates
- Policy Updates

**EXECUTIVE SESSION**

**ACTION AS A RESULT OF EXECUTIVE SESSION**

**ADJOURNMENT**

## CONSENT AGENDA

### 1. SCHOOL DIRECTORS

#### 1.1 Board Meeting Schedule

- Monday, May 3, 2004, 7:00 p.m., **Alternative Education Study Session**, Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501
- Monday, May 10, 2004, 7:00 p.m., **Regular Board Meeting**, Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.
- Monday, May 17, 2004, 6:30 p.m., **Budget Study Session**, Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.
- Thursday, May 20, 2004, 9:00 a.m., **Board Retreat**, OSD Support Services Conference Room, 1914 Wilson Street SE, Olympia, Washington 98501.
- Monday, May 24, 2004, 7:00 p.m., **Regular Board Meeting**, Jefferson Middle School, 2200 Conger Avenue NW, Olympia, WA 98502.

### 2. CERTIFICATED PERSONNEL

#### 2.1 Certificated Personnel Report

The administration recommends acceptance of four retirements and four resignations, approval of four leaves of absence, and rescinding one leave of absence.

#### 2.2 Executive Session

An Executive Session is requested for personnel and/or legal matters.

### 3. CLASSIFIED PERSONNEL

#### 3.1 Classified Personnel Report

The administration recommends approval of the Classified Personnel Report dated April 19, 2004.

### 4. PUPILS & SCHOOL PROGRAMS

#### 4.1 Overnight Field Trip Requests

The Board is requested to approve the following student overnight field trips:

- Capital High School – Capital Boy's Track & Field, Invitational Event, April 16-17, 2004.
- Olympia/Capital High Schools – DECA International Career Development Conference, Nashville, Tennessee; competing at DECA nationals; CHS, 3 students, one teacher chaperone; OHS, 5 students, one teacher chaperone; April 29 to May 5, 2004.
- Olympia High School – Regional Economics Challenge, Phoenix, Arizona; 4 students, one teacher chaperone; April 25-26, 2004. This event is sponsored by PEMCO, the National Council on Economic Education, Goldman Sachs, and the Federal Reserve Bank.

#### 4.2 Instructional Materials Review

The Board has received a list of instructional materials for review; a copy of each book and backup materials are available for the Board's study in the Curriculum office at the Knox Administrative Center.

### 5. BUILDINGS & GROUNDS

#### 5.1 McLane Trail Agreement and Permit to Enter for Construction

The administration recommends approval of Agreement GMW-0013 and a Permit to Enter for Construction, with the Washington State Department of Transportation, to construct a trail across the western end of the McLane Elementary School property.

**5.2 Boston Harbor Water System Easement**

The administration recommends approval of a utility easement for Thurston County to have access to a newly-constructed water tower and other system improvement located at Boston Harbor Elementary School.

**6. BUILDINGS & GROUNDS-NEW CONSTRUCTION**

**6.1. Final Acceptance:**

**Bid No. 522—Seismic Upgrades and Life Safety Improvements to Rogers Elementary.**

**Bid No. 576—Carpet Replacement at McLane, Garfield, Hansen, Lincoln, Centennial, Roosevelt, and Boston Harbor Elementaries.**

**Bid No. 577—Gymnasium Floor Replacement at Lincoln Elementary.**

The administration recommends final acceptance for three projects: 1) Bid No. 522 Seismic upgrades and Life Safety Improvements to Rogers Elementary, 2) Bid No. 576, Carpet replacement at McLane, Garfield, Hansen, Lincoln, Centennial, Roosevelt, and Boston Harbor Elementary Schools, and 3) Bid No. 577, Gymnasium Floor Replacement at Lincoln, Hansen, and McKenny Elementary Schools.

**8. FINANCES**

**8.1 Approval of Vouchers**

**8.2 Financial Reports**

Board members are in receipt of the March 2004 Revenue and Expenditure Report for the General, Capital Projects, Debt Service, Associated Student Body, and Transportation Vehicle Funds.

**8.3 School Mitigation Agreements – Glenmore Ridge Development, Tronie Development**

The administration recommends approval of two school mitigation agreements, 1) Glenmore Ridge, a 20-lot, single-family development located in the Centennial/Washington/Olympia service areas, and 2) Tronie Corporation Development that consists of 25 single-family residential units located in the Madison/Reeves/Olympia service areas. Each development will pay the district's Capital Projects Fund \$2,949 per lot, due at the time of building permit issuance. Both developments are located in Thurston County.