

**Regular Meeting of the Board of Directors
OLYMPIA SCHOOL DISTRICT 111
March 8, 2004**

AGENDA

The regular meeting of the Olympia School District Board of Directors will be held at 7:00 p.m., Monday, March 8, 2004, at the Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

The minutes of the regular meeting of February 23, 2004, have been delivered to the Board. These should be amended, if necessary, and approved.

PRESENTATION

Shelley Carr, Director of Communications, will present this year's featured artists on the 19th annual Creativity Festivity Poster as part of the celebration of March as Youth Arts Month.

IDENTIFICATION OF AUDIENCE MEMBERS WHO WISH TO SPEAK TO AGENDA ITEMS

COMMUNITY COMMENT

*The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings, and so provides this opportunity. Statements or presentations may relate to any aspect of the educational system of the District; **except**, matters pertaining to specific staff or students will not be allowed to be addressed during public meetings.*

ITEMS TO BE BROUGHT UP BY MEMBERS OF THE BOARD

CONSENT AGENDA

The basic purpose of the consent agenda is to act upon routine matters in an expeditious manner. Items placed on the consent agenda are determined by the Board President in cooperation with the Superintendent, and are those which are considered common to the operation of the District and normally require no special Board discussion or debate. A Board member, however, may request that any item on the consent agenda be removed and inserted at an appropriate place on the regular agenda.

A = Action Requested

I = Informational Only

D = Discussion

REGULAR AGENDA

- | | | |
|--------------------------|--|--|
| 1.
(I/D/A) 1.1 | SCHOOL DIRECTORS
Policies & Procedures Review, Section 3000 - Students
Deputy Superintendent Ken Benny will present for second reading and recommends approval of specific policies under Section 3000, Students . | Presentation Time
Five Minutes |
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(I/D) 1.2 |
Policies & Procedures Review, Section 5000 – Personnel
Dr. Rick Wilson, Director of Personnel and Human Resources will present for first reading, policies under Section 5000, Personnel , recommended for additions or revisions to existing policies, and including accompanying procedures. |
Presentation Time
Fifteen Minutes |
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(I/D) 6. |
BUILDINGS & GROUNDS-NEW CONSTRUCTION | |
| 6.1 | Washington Middle School, Modernization & Additions – Educational Specifications
Bob Wolpert, Director of Facilities & Operations, will present the educational specifications for Washington Middle School for information and Board discussion. He will also introduce representatives from Mahlum Architects, who will participate in the presentation. | Presentation Time
Twenty Minutes |
|
8. |
FINANCE | |
| (I/D/A) 8.1 | Procurement Cards Policy
Jim Crawford, Assistant Superintendent for Business and Support Services, will present for second reading and approval, a policy providing for the use of procurement cards by authorized District personnel for the purchase of materials and supplies. | Presentation Time
Five Minutes |
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(I/D/A) 8.2 |
Selection of Property Appraiser
Bob Wolpert, Director of Facilities & Operations will present a request for Board approval in retaining the services of John R. Trueman, MAI, SRA, of Trueman Appraisal Company to provide real estate appraisals for District properties. |
Presentation Time
Five Minutes |

ITEMS TO BE BROUGHT UP BY PERSONS PRESENT

BOARD MEMBER COMMENTS

FUTURE AGENDA ITEMS

- Volunteer Requirements - March 22
- Staff Recognition - May 10

EXECUTIVE SESSION

ACTION AS A RESULT OF EXECUTIVE SESSION

ADJOURNMENT

CONSENT AGENDA

1. SCHOOL DIRECTORS

1.1 Board Meeting Schedule

- Monday, March 15, 2004, 6:30 p.m., **Budget Study Session**, Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington, 98501.
- Monday, March 22, 2004, 7:00 p.m., **Regular Board Meeting**, Boston Harbor Elementary School, 7300 Zangle Road NE, Olympia, WA 98506.
- Monday, April 19, 2004, 7:00 p.m., **Regular Board Meeting**, Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.
- Monday, April 26, 2004, 6:30 p.m., **Alternative Education Study Session**, Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.
- Monday, May 10, 2004, 7:00 p.m., **Regular Board Meeting**, Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.
- Monday, May 17, 2004, 6:30 p.m., **Budget Study Session**, Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.
- Thursday, May 20, 2004, 9:00 a.m., **Board Retreat**, OSD Support Services Conference Room, 1914 Wilson Street SE, Olympia, Washington 98501.

2. CERTIFICATED PERSONNEL

2.1 Certificated Personnel Report

The administration recommends acceptance of one retirement request and approval to rescind one retirement previously accepted.

3. CLASSIFIED PERSONNEL

3.1 Classified Personnel Report

The Classified Personnel Report dated March 8, 2004, is submitted for approval.

4. PUPILS & SCHOOL PROGRAMS

4.1 Overnight Field Trip Request

The Board is requested to approve the following student overnight field trips:

- Olympia High School – Key Club, district convention and annual meeting; SeaTac Doubletree Inn; 7 students, 1 teacher chaperone, 1 parent chaperone; April 2-4, 2004.
- Reeves Middle School – Alki Class 2004-2007, study of the impact of ice-age floods on central Washington; Sun Lakes State Park, City of Republic, Grand Coulee Dam; 50 students, 2 teacher chaperones, 12 parent chaperones; May 18-21, 2004.
- Garfield Elementary School – Washington State History Study-Lewis & Clark; Long Beach Peninsula; 82 students (4th grade), 4 teacher chaperones, 21 parent chaperones; March 10 & 11, 2004.

6. BUILDINGS & GROUNDS – NEW CONSTRUCTION

6.1 Call for Bids – Ingersoll Stadium Improvements, Knox Gymnasium Improvements

The administration requests Board approval to call for bids for two capital improvement projects: Ingersoll Stadium improvements and Knox Gymnasium improvements.

8. FINANCES

8.1 Approval of Vouchers