

**Regular Meeting of the Board of Directors  
OLYMPIA SCHOOL DISTRICT 111  
January 24, 2005**

**EXECUTIVE SESSION**

The Olympia School District Board of Directors will hold an executive session at 6:00 pm on Monday, January 24, 2005, at Capital High School, 2707 Conger Avenue NW, Olympia, Washington 98502.

**REGULAR MEETING AGENDA**

The regular meeting of the Olympia School District Board of Directors will be held at 7:00 pm, Monday, January 24, 2005, at Capital High School, 2707 Conger Avenue NW, Olympia, Washington 98502.

**PLEDGE OF ALLEGIANCE**

**PRESENTATION**

Teri Poff, Principal of Capital High School, will welcome the Board and introduce certain members of her staff, followed by a focus on school improvement and student achievement, including reading and math essentials. Representatives from BLRB Architects will present the construction phasing plan for the Capital High School Additions and Modernization project.

**APPROVAL OF MINUTES**

The minutes of the regular meeting of January 10, 2005, have been delivered to the Board and should be amended, if necessary, and approved.

**IDENTIFICATION OF AUDIENCE MEMBERS WHO WISH TO SPEAK TO AGENDA ITEMS**

**COMMUNITY COMMENT**

*The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings, and so provides this opportunity. Statements or presentations may relate to any aspect of the educational system of the District; **except**, matters pertaining to specific staff or students will not be allowed to be addressed during public meetings.*

**ITEMS TO BE BROUGHT UP BY MEMBERS OF THE BOARD**

**CONSENT AGENDA**

*The basic purpose of the consent agenda is to act upon routine matters in an expeditious manner. Items placed on the consent agenda are determined by the Board President in cooperation with the Superintendent, and are those which are considered common to the operation of the District and normally require no special Board discussion or debate. A Board member, however, may request that any item on the consent agenda be removed and inserted at an appropriate place on the regular agenda.*

**A** = Action Requested

**I** = Informational Only

**D** = Discussion

## Regular Agenda

- |  |  | <i>Presentation Time</i>      |
|--|--|-------------------------------|
| <b>(D/A) 1 SCHOOL DIRECTORS</b>  |  |                               |
| <b>1.1 CISPUS</b>  |  | <b><i>Fifteen Minutes</i></b> |
| The Board will act upon a pending contract between the Olympia School District and the CISPUS Environmental Learning Center with regard to an outdoor school program for the spring of 2005.   |  |                               |
| <b>(D/A) 1.2 Revision to Policy 2320, Field Trips and Excursions, Policy 2320.1, Study Tours, and Policy 2320.2, Travel for Academic Teams Participating in National Contests</b>  |  | <b><i>Five Minutes</i></b>    |
| Jeff Carpenter, Health and Fitness Coordinator, will present second reading of recommended Policy 2320-Field Trips and Excursions, to include Policy 2320.1-Study Tours, and Policy 2320.2-Travel for Academic Teams Participating in National Contests, combining the three policies into one, to provide clarification and consistent direction for student travel and study tours.  |  |                               |
| <b>(D/A) 1.3 Revision to Policy 3200, Student Rights and Responsibilities - Addendum I-Athletic Code for Middle School Students and Addendum II-Athletic Code for High School Students</b>   |  | <b><i>Ten Minutes</i></b>     |
| Jeff Carpenter, Health and Fitness Coordinator, will present second reading of a revision to the referenced addendums. The Washington Interscholastic Activities Association (WIAA) regulations now allow physical examinations to be valid for a period of 24 months, rather than the 13 months previously stipulated. The administration recommends changing the physical examination validity period for the District to 24 months. |  |                               |
| <b>(I/D) 1.4 Elementary School Boundary Assessment</b>   |  | <b><i>Fifteen Minutes</i></b> |
| Bob Wolpert, Director of Facilities and Operations will present the administration's preliminary assessment of elementary school boundaries.   |  |                               |
| <b>6 BUILDINGS &amp; GROUNDS—NEW CONSTRUCTION</b>  |  |                               |
| <b>(D/A) 6.1 Capital High School Additions &amp; Modernization Bidding Process</b>   |  | <b><i>Five Minutes</i></b>    |
| The administration recommends Board approval of the public bid process for the Capital High School Additions and Modernization project. This process will allow the District to award the construction contract to the lowest responsible bidder, per RCW 43.19.1911.  |  |                               |

**ITEMS TO BE BROUGHT UP BY PERSONS PRESENT**

**BOARD MEMBER COMMENTS**

**FUTURE AGENDA ITEMS**

- Board Email Communications (2/14/05)
- Board Vice President Responsibilities (2/14/05)
- Student Representative Responsibilities

**EXECUTIVE SESSION**

**ACTION AS A RESULT OF EXECUTIVE SESSION**

**ADJOURNMENT**

## Consent Agenda

### 1 SCHOOL DIRECTORS

#### 1.1 Board Meeting Schedule

- Monday, January 31, 2005, 6:30 pm, **Study Session**, (Student Learning Plans, Graduation Requirements), Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.
- Monday, February 14, 2005, 7:00 pm, **Regular Board Meeting**, Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.
- Monday, February 28, 2005, 7:00 pm, **Regular Board Meeting**, Hansen Elementary School, 1919 Road Sixty-five NW, Olympia, Washington 98502.
- Monday, March 14, 2005, 7:00 pm, **Regular Board Meeting**, Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.
- Monday, March 21, 2005, 6:30 pm, **Study Session**, Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501.

#### 1.2 Appointment of District Agent for Receipt of Tort Claims

The District is required to formally appoint, and file with the County Auditor's office, a District Agent to receive tort claims. The administration recommends that the Board appoint Superintendent Bill Lahmann as the District agent authorized to receive tort claims.

### 2 CERTIFICATED PERSONNEL

#### 2.1 Certificated Personnel Report

The administration recommends the approval of one change in assignment, two new contracts, and the Olympia Educational Office Personnel Association collective bargaining agreement.

*ALL OFFERS FOR NEW CONTRACTS ARE CONTINGENT UPON SUCCESSFUL COMPLETION OF ALL BACKGROUND CHECKS REQUIRED BY STATE LAW AND DISTRICT POLICY.*

#### 2.2 Executive Session

An executive session is requested for legal and personnel matters.

### 3 CLASSIFIED PERSONNEL

#### 3.1 Classified Personnel Report

The administration recommends approval of the Classified Personnel Report dated January 24, 2005.

*ALL OFFERS FOR EMPLOYMENT ARE CONTINGENT UPON SUCCESSFUL COMPLETION OF ALL BACKGROUND CHECKS REQUIRED BY STATE LAW AND DISTRICT POLICY.*

### 4 PUPILS & SCHOOL PROGRAMS

#### 4.1 Overnight Field Trip Requests

- Olympia High School – Jazz Band, to perform before a critical audience, listen and observe other groups, assessing style, composition and presentation; Jazz Festival, Bellevue, Washington; February 4-5, 2005; 18 students, one teacher chaperone, two adult chaperones.

### 8 FINANCES

#### 8.1 Approval of Vouchers

#### 8.2 Acceptance of Computer Hardware Donation from US Forest Service

The administration recommends acceptance of a proposed donation of 20 computers and 22 monitors to the Olympia High School Drafting program.